

# **MEMORANDUM OF ASSOCIATION**

**December-2012**

**Inter-University Accelerator Centre**

**(An autonomous Inter-University Centre of UGC)**

**Aruna Asaf Ali Marg, New Delhi-67**

## **MEMORANDUM OF ASSOCIATION**

1. The name of the Society established by the University Grants Commission under Section 12 (ccc) of its Act ( No.3 of 1956) and Regulations (establishment and maintenance of Institutions) 1985 shall be "Inter-University Accelerator Centre" hereinafter called "the Centre".
2. The Registered Office of the Society shall be at New Delhi and at present in the Jawaharlal Nehru University Campus, New Delhi - 110 067.
3. The objectives for which the Inter-University Accelerator Centre is established are: -
  - (a) To provide within the university system and other institutions a front ranking facility for research in Nuclear Sciences and allied areas;
  - (b) To undertake, aid, promote, guide and coordinate research of a high caliber in Nuclear Sciences by creating the requisite facilities;
  - (c) To provide and promote effective linkages on a continuing basis between various universities, I.I.T's, research agencies/laboratories and other organizations working in the country in the field of Nuclear Sciences;
  - (d) To organise courses, workshops, seminars, symposia and training programmers in the field of Nuclear Sciences and related experimental techniques;
  - (e) To provide facilities, organize training programmers and create other avenues for manpower growth in related areas;
  - (f) To organise training programmes in Accelerator Physics/Technology, Experimental methods and Techniques to effectively stimulate research in Nuclear Sciences and allied areas;
  - (g) To establish, maintain and manage in-house laboratories, workshops and other facilities of the Centre;
  - (h) To collaborate with foreign research institutions and laboratories and other international organizations in fields relevant to the objectives of the Centre;
  - (i) To publish and disseminate information relating to the results of research;
  - (j) To institute professorships, other faculty positions, fellowships, research and technical positions, scholarships, etc., for realizing the objectives of the Centre;
  - (k) To receive, with the prior approval of the University Grants Commission and the Central Government, monetary assistance from foreign sources including international organizations, for training programmers, scientific research, development of experimental facilities and other activities;
  - (l) To acquire by gifts, purchase, exchange, lease, hire, or otherwise, any property movable and/or immovable and to construct, improve, alter, demolish or repair buildings and structures as may be necessary or convenient for carrying on the activities of the Centre, with concurrence of the UGC;
  - (m) For the purpose of the Centre, to draw and accept and make and endorse, discount and negotiate Government of India and other Promissory Notes, Bills of exchange, cheques and other negotiable instruments;

- (n) To make, amend or rescind rules with the prior approval of the University Grants Commission. Major changes in the Management structure and financial rules will be subject to the approval of the Central Government;
- (o) To do all other such things as may be necessary, incidental or conducive to the attainment of all or any of the above objectives;
- (p) To take over the present Nuclear Science Centre, located in the Jawaharlal Nehru University Campus together with its assets and funds and to administer, manage and develop it;
- (q) To determine the number, qualifications, scales of pay, and terms and conditions of services of academic, technical, administrative and other posts, and to fix emoluments and other terms and conditions of service of the employees of the Centre as prescribed in the rules;
- (r) To provide for such benefactions, insurance, provident fund, pension, gratuity as may be deemed fit for the benefit of the academic, technical, administrative and other staff of the Centre in such manner and subject to such conditions as may be prescribed in the bye-laws;
- (s) To delegate such of its powers as it may deem fit to any Authority or Officer of the Centre;
- (t) To maintain a Fund to which shall be credited funds received from the University Grants Commission and other sources and deposit them in scheduled nationalised banks and invest the surplus in term deposits as prescribed in rules; and
- (u) To submit to the University Grants Commission Annual Report, Annual Accounts and Audit Report on the Annual Accounts through the Finance Committee and Governing Board.

“All the incomes, earnings, moveable/immoveable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only, as set forth in the Memorandum of Association, and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past members of the Society, or to any person claiming through anyone or more of the present or the past members. No member of the Society shall have any personal claim on any movable or immovable properties of the Society or make any profits, whatsoever, by virtue of this Membership”.

4. The UGC shall have the right to cause an inspection or enquiry by person or persons as it may direct, of the Centre, its buildings, laboratories, equipment and its working including administration and finance, as for the Central Universities by the Visitor. The UGC can appoint one or more persons to institute an enquiry if required and to submit a report. After obtaining the views of the Governing Board, the UGC may take such action and issue directions, as it considers necessary on any matter dealt with in the report. . pa 5. The Governing Board of the Centre shall be the Board under the Rules and Regulations of the said Centre and the first members of the Governing Board shall be: -

NAME ----	ADDRESS -----	OCCUPATION/DESIGNATION -----
1. PROF. YASH PAL	Bahadurshah Zafar Marg New Delhi 2	Chairperson, UGC
2. PROF.K.SATCHIDA- NANDA MURTY	Bahadurshah Zafar Marg New Delhi-2	Vice Chairperson, UGC
3. PROF. M.S.AGWANI	New Mehrauli Road New Delhi-67	Vice Chancellor, JNU
4. PROF. V.C.KULAN- DAISWAMY	Guindy, Madras-25	Vice Chancellor, AMU
5. DR. (MS) M.D. BENGALEE	Bombay-32	Vice Chancellor, Univ. of Bombay
6. PROF. R.P.RASTOGI	Varanasi-5	Vice Chancellor, Banars Hindu Univ

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| 7. PROF. R.P.BAMBAH   | Chandigarh-14                          | Vice Chancellor, Panjab University                    |
| 8. PROF. P.N. SRIVASTAVA  | Yojana Bhawan<br>New Delhi-1.          | Member, Planning Commission                           |
| 9. PROF. MANOJ PAL<br>Physics                                   | 92, A.P.C. Road<br>Calcutta-9.         | Director, Saha Inst. of Nuclear                       |
| 10. PROF. G.K.MEHTA<br>Centre                                   | P.B.No.10502<br>New Delhi-67.          | Joint Director, Nuclear Science                       |
| 11. (Communication yet to be received from Government of India) |  |   |
| 12. PROF. S.K.KHANNA  | Bahadurshah Zafar Marg<br>New Delhi-2. | Secretary, UGC  |
| 13. PROF. A.P.PATRO   | P.B. No.10502<br>New Delhi-67.         | Director, Nuclear Science Centre.<br>Member Secretary |

6. We, the several persons whose names and addresses are given below, having associated ourselves for the purposes described in this Memorandum of Association, do hereby subscribe our names to the Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under Delhi Societies Registration Act in pursuance of this twenty-eighth day of March, 1988.

Name -----	Occupation & Address -----	Signature
1. PROF. YASH PAL	Chairperson, University Grants Commission New Delhi-2.	
2. PROF. PN SRIVASTAVA	Member, Planning Commission New Delhi-1.	
3. PROF. K.SATCHIDANANDA	Vice Chairperson, University Grants Commission New Delhi-110001	
4. PROF. S.K. KHANNA	Secretary, University Grants Commission New Delhi-110002	
5. PROF. M.S. AGWANI	Vice Chancellor, Jawaharlal Nehru University New Delhi-110067	
6. PROF. G.K. MEHTA	Joint Director , Nuclear Science Centre New Delhi-110067	
7. PROF. A.P. PATRO	Director, Nuclear Science Centre New Delhi-110067.	

## RULES OF THE INTER-UNIVERSITY ACCELERATOR CENTRE

1. These rules may be called the "Rules of the INTER-UNIVERSITY ACCELERATOR CENTRE".
2. The registered office of the Centre will be at Delhi in the Union Territory of Delhi.

### INTERPRETATION

3. In these rules, the following words and abbreviations shall have the meanings given to them unless there is anything contrary in the subject context:
  - (a) "The Centre" shall mean the Inter-University Accelerator Centre.
  - (b) "The Society" shall mean the Inter-University Accelerator Centre Society.
  - (c) "The University Grants Commission" shall mean the Commission to look after University education appointed by Government of India or its successors under Act 3 of 1956.
  - (d) "The Central Government" shall mean the Administrative Ministry concerned with education.
  - (e) "The Council" shall mean the Council of the Centre.
  - (f) "The Governing Board" shall mean the Governing Body of the Centre.
  - (g) "The Finance Committee" means the Finance Committee of the Centre.
  - (h) "The Scientific Advisory Committee" means the Scientific Advisory Committee of the Centre.
  - (I) "The Accelerator Users Committee" means the Users Committee of the Centre.
  - (j) "The President" shall mean the President of the Council.
  - (k) "The Chairperson" shall mean the Chairperson of the Governing Board of the Centre.
  - (l) "The Director" shall mean the Director of the Centre appointed under the rules.
  - (m) "The Secretary" shall mean the Secretary of the Governing Board appointed under the rules.
  - (n) Words imparting the singular number shall include the plural number and vice versa.

### 4. MEMBERS OF THE CENTRE

- (a) The Centre shall consist of all the Members of the Council set up under the rules.
- (b) The Centre shall maintain a Register of Members giving their names and addresses and the same shall be open to inspection by the Members. Every member of the Council shall sign the register.
- (c) A member of the Centre shall cease to be a member: (i) on death (ii) on resignation (iii) upon being declared insolvent or of unsound mind (iv) on conviction of criminal offence involving moral turpitude, and (v) on his/her failure to attend three consecutive meetings of the Council.
- (d) Resignation from the membership of the Council shall be tendered to the President and will take effect from the date of acceptance.

- (e) The Centre shall function notwithstanding any vacancy in its Board and no act or proceedings of the Centre shall be invalid merely by reasons of such vacancy or of any defect in the appointment of any of its members.

#### AUTHORITIES AND OFFICERS OF THE CENTRE

5. The following shall be the authorities and Officers of the Centre.
- (i) The Council (ii) The Governing Board (iii) The President (iv) The Chairperson (v) The Director (vi) Such other authorities and officers as may be constituted/appointed by the Governing Board.

#### COUNCIL

6. The Council shall be a body consisting of the following members:

- (1) Members of the Governing Board;

Ex-officio members:

- (2) The Secretary, Department of Atomic Energy  
(3) The Secretary, Department of Science & Technology  
(4) The Director General, CSIR

Nominated members:

- (5-8) Four Vice Chancellors  
(9-12) Four Scientists from the Universities and  
(13) The Director of the Centre as Member Secretary.

The Chairperson of the UGC will nominate the members, other than the members of the Governing Board or the ex-officio members. The nominated members shall have a term of two years. Nominees of the members are not permitted to attend the Council meetings.

The Chairperson of the University Grants Commission shall be the President of the Council. The Council shall hold an Annual meeting at such time, date and place as may be determined by the President, or in his/her absence, the Vice-Chairperson of the UGC, or, in the absence of both, the senior-most member of the Council. The Annual Report of the Society, and the audited statement of accounts together with the Auditor's report thereon would be considered at the Annual meeting.

7. The Chairperson of the Governing Board shall be an eminent Scientist, in the areas of relevance to the Centre, nominated by the President of the Council. The President shall constitute a Search Committee consisting of three eminent Scientists, which will submit a panel of three names. The President shall make the nomination of the Chairperson of the Governing Board from the names submitted by the Search Committee. Besides the experts in the concerned field, the Search Committee may consult the Centre and the Vice-Chancellors. The tenure of the Chairperson shall normally be three years which may further be extended by another term of three years.
8. The Director, appointed by the President of the Council, as per the procedure given in rule 43 (c), shall be the Member- Secretary of the Council.

Meeting of the Council shall be called by the Member- Secretary under the direction of the President, and in case of a vacancy of the President, the Vice-Chairperson of the UGC, or in case both positions are vacant, by the senior-most member of the Council.

9. The Council shall hold an annual meeting at such time, date and place as may be determined by the President to consider the Annual Report of the Society, the Audited statement of Accounts together with the Auditor's Report thereon.
10. The President may convene a special meeting of the Council as and when he/she thinks fit or direct the Secretary to call such a meeting.
11. On the requisition of at least four members, the President shall convene a requisitioned meeting of the Council.
12. At such requisitioned meeting, no matter, other than that stated in the notice for the meeting, shall be discussed.
13. The President or the Secretary of the Council shall issue notices of all meetings of the Society to members of the Council giving ten clear days before the appointed date for such meeting. The notice will specify the time and place of the meeting and can be served personally or by post.
14. The accidental omission to give notice to, or non-receipt of notice by, any member shall not invalidate the proceedings at the meetings.
15. The President of the Council shall preside at all meetings of the Council. In his/her absence, the Vice-Chairperson of the UGC, or in the absence of both, the senior-most member of the Council will act as the protem Chairperson.
16. One-third of the members of the Council present shall form a quorum at any meeting of the Council. If there is no quorum at any meeting, it shall stand adjourned and members shall meet after half an hour. At an adjourned meeting, no quorum shall be necessary. However at such adjourned meeting no other business, except that mentioned in its agenda, shall be transacted.
17. Each member of the Council shall have one vote. In case of equality of votes, the President shall have a casting vote.
18. All matters voted on shall be determined by a majority of votes of the members present and voting.

#### THE GOVERNING BOARD

19. (A) The affairs of the Centre shall be managed, administered, directed and controlled as per Rules and Bye-laws, by the Governing Board. The Bye-laws shall be framed from time to time by the Governing Board, circulated to the members of the Council and then sent to the UGC for concurrence. The Governing Board of the Centre for the purpose of Act XXI of 1860 shall consist of the following members: -

- (1) Chairperson, Governing Board shall be appointed by the President of the Council, as per the procedure given in rule 7.

Ex-officio members :

- (2) Vice Chairperson, the University Grants Commission
- (3) Vice Chancellor, Jawaharlal Nehru University
- (4) Chairperson, Accelerator Users Committee
- (5) Secretary, the UGC

Nominated members:

- (6) One of the Directors of the IITs nominated by the President;
- (7) One Scientist from the Commission to be nominated by the Chairperson, UGC;

- (8-10) Three Vice-Chancellors of universities or Directors of Institutes of higher learning and research to be nominated by the UGC;
  - (11-14) Four eminent scientists to be nominated by the UGC; two from the Universities, one from the other institutions and one from the Centre;
  - (15) One SC/ST member, who will be an eminent scientist either from an institution/University to be nominated by the Chairman, UGC a President of the Council.
  - (16) One eminent working scientist to be nominated by the Govt. of India;
  - (17) Director of the Centre as Member-Secretary.
19. (B) Every meeting of the Governing Board shall be presided over by the Chairperson and in his/her absence by the Vice-Chairperson of the UGC, and in the absence of both, the senior-most member of the Governing Board.
20. A member of the Governing Board shall cease to be a member in case he/she: -
- (i) Resigns (to be effective from the date of acceptance by the Chairperson);
  - (ii) dies;
  - (iii) is declared of unsound mind;
  - (iv) is declared insolvent;
  - (v) is convicted of criminal offence involving moral turpitude;
  - (vi) is not permitted by his/her employer to serve on the Governing Board;
  - (vii) Proceeds abroad for a continuous period exceeding six months and
  - (viii) fails to attend three consecutive meetings.
21. Each nominated member of the Governing Board shall be deemed to have relinquished his/her membership on the expiry of three years from the date on which he/she is nominated as a member of the Governing Board unless his/her membership of the Governing Board is terminated by the nominating authority earlier. In case of a casual vacancy, the person appointed to fill the vacancy, shall hold office for the unexpired portion of the term of the outgoing member.
22. Whenever a member holds the membership of the Governing Board by virtue of an office held by him/her (ex-officio) his/her membership shall terminate when he/she ceases to hold that office and the vacancy so caused shall be filled by his/her successor to that office.
23. The members of the Governing Board shall not be entitled to any remuneration from the Centre excepting the full-time Director of the Centre. The non-official members of the Governing Board or any Committee appointed by it, shall be paid by the Centre, such traveling and daily allowances and honorarium as may be provided for in the Bye-laws.
24. A person holding the membership of the Governing Board by name shall attend the Governing Board meetings himself/herself.



## FUNCTIONS AND POWERS OF THE GOVERNING BOARD

25. The Steering Committee ceases to exist from the day of the first meeting of the Governing Board and the Centre will no longer function as a constituent of Jawaharlal Nehru University.
26. The Governing Board shall generally carry out and pursue the objects of the Centre, as set forth in the Memorandum of its Association. The Management of all the affairs and funds of the Centre shall for this purpose, vest in the Governing Board.
27. The Governing Board shall exercise all the powers of the Centre; subject nevertheless to such limitations as the University Grants Commission may from time to time impose in respect of the expenditure from the funds of the Centre.
28. The Chairperson, Governing Board will nominate the members of the Scientific Advisory Committee and Accelerator User committee from the panel recommended by the Centre.
29. The services of present staff and funds stand automatically transferred to the Centre from the day the Centre is registered under the Societies Registration Act of 1860 and the rules are approved by the University Grants Commission and the first meeting of the Governing Board takes place, whichever is later.
30. In particular and without prejudice to the generality of the foregoing provisions, the Governing Board shall have the power subject to the provisions of these rules to:
  - I) Manage, administer and review the affairs of the Centre and to conduct all administrative affairs of the Centre not otherwise provided for;
  - ii) Consider the annual and supplementary budgets placed before it from time to time and pass them with such modifications as the Governing Board may think fit and forward them to the University Grants Commission for approval;
  - iii) Create and abolish posts, the emoluments structures of various posts, i.e., adoption of pay scales, allowances and revision thereof and creation of posts above a specified scale, subject to the approval of the UGC;
  - iv) Appoint various scientific, technical, administrative and other Officers and staff of the Centre for those posts for which the Governing Board is the appointing authority, to fix their remuneration, terms and conditions of service, to enforce discipline and to impose penalty in accordance with the rules and the bye-laws; if action is to be taken in an emergency, the Director can take necessary action and subsequently report to the Governing Board;
  - v) Enter into arrangements with the Central Government, the State Governments, and other public or private organisations or individuals within the country, for securing and accepting grant-in-aid, endowments, donations or gifts to the Centre on mutually agreed terms and conditions, provided that such terms and conditions, if any, shall not be contrary to inconsistent or in conflict with the objects of the Centre, provided, for any such arrangement with foreign and/or international agencies or organisations, the prior approval of the Central Government through the UGC shall be obtained;
  - vi) Take over, acquire by purchase, gifts, exchange, lease or hire, or otherwise, from Central Government, the State Governments and other public or private bodies or individuals, institutions, libraries, laboratories, immovable properties, endowment or other funds together with any attendant obligations and engagements not inconsistent with the objects of the Centre, provided, for any such activity involving foreign and/or international agency or organisation, the prior approval of the Central Government through the UGC shall be obtained;
  - vii) Appoint Committee or Sub-Committee for such purposes and with such powers and for such periods and on such terms as it may deem fit and dissolve any of them;

- a) preparation and sanction of budget estimates, sanctioning of expenditure, entering into the execution of contracts, investment of the funds of the Centre, sale or alteration of such investments and maintenance of accounts and their audit;
- b) procedure for recruitment of Officers, Scientists and establishment in the service of the Centre;
- c) terms and tenure of appointments, emoluments, allowances, rules of discipline and other conditions of the establishments of the Centre;
- d) terms and conditions governing the grant of scholarships, fellowships and grant-in-aid for research schemes and projects not inconsistent with the objects of the Centre;
- e) such other matters as may be necessary for the administration of the affairs and funds of the Centre.
- viii) Entertain, adjudicate upon or redress grievances of the employees of the Centre who may feel aggrieved;
- ix) Transfer or accept transfers of any immovable property on behalf of the Centre with the concurrence of the UGC.
- x) The Governing Board will appoint the following Committees as per procedure provided in the rules: .1. Finance Committee 2. Scientific Advisory Committee 3. Accelerator Users' Committee

#### COMMITTEES;

##### 1. FINANCE COMMITTEE

The Finance Committee of the Centre shall consist of the following members :

- (1) the Chairperson of the Governing Board as the Chairperson of the Finance Committee

Ex-officio members :

- (2) the Secretary, UGC
- (3) the Financial Advisor, UGC
- (4) the Director, IUAC
- (5) the Bureau Head of IUC Section, UGC

Nominated Members :

- (6) one Senior Scientist of IUAC, nominated by the Director, IUAC
- (7) one member of the Governing Board, nominated by the Chairperson, Governing Board
- (7) an external member nominated by the UGC;
- (8) an Administrative Officer of IUAC, nominated by the Director, IUAC as non-member Secretary .
- (9) an SC/ST member, an eminent scientist from an institution/university, nominated by Chairman, GB

The Finance Committee will meet at least once a year. It shall make recommendations to the Governing Board on:

- a) Budget proposals of the Centre

- b) Scrutiny of the Audited Accounts and reply to the Annual Audit Report
- c) Approval of sanctioned and additional positions
- d) Any other matter on which the Governing Board seeks its recommendations.

The minutes of the Finance Committee, after approval by the Governing Board, shall be forwarded to the UGC for examination, approval and release of grants.

The meeting to consider the revised estimates and the budget for the following year should be convened in August and the statement should reach the UGC by August 31st.

One-third of the members present shall form a quorum at any meeting of the Finance Committee. If there is no quorum at any meeting, it shall stand adjourned and members shall meet after half an hour. At an adjourned meeting, no quorum shall be necessary. However at such adjourned meeting no other business, except that mentioned in its agenda, shall be transacted. In the absence of the Chairperson, the Director will act as the protem Chairperson in a Finance Committee meeting.

## 2. SCIENTIFIC ADVISORY COMMITTEE

1. The Scientific Advisory Committee (SAC) will consist of seven active scientists, four from Universities, one from IIT, one from other institutions and one from the Centre. An SC/ST member, an eminent scientist from an institution/university, nominated by Chairman, GB. The Director, IUAC, will be the ex-officio member and would be the Chairperson of SAC. The term of members of SAC will be for three years. Six to eight distinguished Scientists within the country or abroad working in allied fields may be associated as Associate Members. These Scientists may be invited to the Centre, preferably when SAC meets to review the activities of IUAC and make suggestions for future activities and development in the Centre and the associated activities in Universities. The Chairperson of the Governing Board may nominate these scientists for a period of three years whose travel and other expenses will be paid by the Centre.

One-third of the members present shall form a quorum at any meeting of the SAC. If there is no quorum at any meeting, it shall stand adjourned and members shall meet after half an hour. At an adjourned meeting, no quorum shall be necessary. However at such adjourned meeting no other business, except that mentioned in its agenda, shall be transacted. In the absence of the Director, the senior-most member of the SAC will act as the protem Chairperson.

The Scientific Advisory Committee will continuously monitor, review, evaluate the programmes and activities of the Centre, where necessary by associating peer groups and submit its report annually to the Governing Board. It would develop appropriate instrument and modalities for this purpose.

The SAC will advise the Governing Board on matters concerning the participation of various teaching institutes in Inter-University Accelerator Centre.

The SAC will also evolve future directions of work of IUAC and, hence, make recommendations, if any, in regard to upgrading the accelerator and other experimental facilities in order to give an optimum fillip to the concerned disciplines.

The Governing Board will forward the report prepared by SAC to the UGC with their comments.

## 3. ACCELERATOR USERS' COMMITTEE

The Accelerator Users' Committee (AUC) will consist of eight external members: six experimentalists (four from universities, one from IIT and one from other institutions) and two theoreticians (one from University and one from other institutions). An SC/ST member, an eminent scientist from an institution/university, nominated by Chairman, GB. In addition, the Director, IUAC, will be an ex-officio member and the Chairperson would be an eminent professor

from a University nominated by the Governing Board. There will be one member from the Centre nominated by the Director, IUAC, who will be the convenor of this Committee.

The nominated members would have a term of two years, with 50% of members retiring every year. The nomination will be made by the Chairperson, Governing Board from the panel suggested by the Director. Re-nomination after a year is possible.

One-third of the members present shall form a quorum at any meeting of the Accelerator Users Committee. If there is no quorum at any meeting, it shall stand adjourned and members shall meet after half an hour. At an adjourned meeting, no quorum shall be necessary. However at such adjourned meeting no other business, except that mentioned in its agenda, shall be transacted. In the absence of the Chairperson, the senior-most member of the AUC would act as the protem Chairperson.

The Accelerator Users' Committee will examine and allot machine time requests on the basis of priorities.

The Accelerator Users' Committee will submit a report every year on the operation and utilisation of the machine along with its recommendations on (a) Improvements for better machine utilisation (b) upgrading the accelerator facility (c) augmentation of experimental facilities.

The Accelerator Users Committee will have the responsibility of devising methods for obtaining feed-back from the users.

#### PROCEEDINGS OF THE GOVERNING BOARD

31. Every meeting of the Governing Board shall be presided over by the Chairperson and in his/her absence, the Vice-Chairperson, UGC and, in the absence of both, the senior-most member of the Governing Board.
32. One-third of the members present shall form the quorum at any meeting of the Governing Board. If there is no quorum at any meeting, it shall stand adjourned and members shall meet after half an hour. At an adjourned meeting, no quorum shall be necessary. However at such adjourned meeting no other business, except that mentioned in its agenda, shall be transacted.
33. Not less than ten days clear notice of every meeting of the Governing Board shall be given to each member of the Governing Board. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings at the meeting.
34. Normally two meetings of the Governing Board shall be held in each year.
35. For the purpose of Rule 34, each year shall be deemed to commence on the 1st day of April and terminate on the 31st day of March of the following calendar year.
36. The Chairperson may himself/herself call or by a requisition in writing signed by him/her, may require the Secretary to forthwith call such a meeting.
37. Four members of the Governing Board may requisition in writing duly signed by them require the Secretary to call a meeting of the Governing Board at any time and on receipt of such a requisition the Secretary shall forthwith call such a meeting in consultation with the Chairperson.
38. Each member of the Governing Board shall have one vote and if there shall be an equal of votes on any question to be decided by the Governing Board, the Chairperson shall have the casting vote.
39. Any business, which may be necessary for the Governing Board to perform, may be performed by a resolution in writing circulated among all its members and any such resolution, so circulated and approved by a majority of the members signing, shall be as effectual and binding as if such resolution had been passed at a meeting of the Governing Board provided that at least four members of the Governing Board have recorded their approval of the resolution.

40. In case of a difference of opinion amongst the members of the Governing Board on a question of sufficient importance, the opinion of the majority shall prevail. The ruling of the Chairperson in regard to all questions of procedures shall be final.

41. FUNCTION AND POWERS OF THE PRESIDENT

- (i) The President will preside over the meetings of the Council.
- (ii) The President shall perform such other duties as may be specified by rules.

42. FUNCTIONS AND POWERS OF THE CHAIRPERSON

- (i) The Chairperson shall exercise such powers for the conduct of the business of the Centre as may be delegated to him/her by the Governing Board.
- (ii) The Chairperson, may, with the approval of the Governing Board, delegate such of his/her powers, as may be considered necessary, to the Director.

43. FUNCTION AND POWERS OF THE DIRECTOR

- (a) The Director will be the executive authority of the Centre and shall have all powers needed for the administration of the Centre and shall be responsible for proper administration and control over funds of the Centre.
- (b) The Director will be vested with such executive powers as may be necessary or incidental for the purpose of proper administration, subject to the rules and the bye-laws.
- (c) The Director of the Centre will be an eminent scientist appointed by the President of the Council on the recommendation of a Search Committee, with the approval of the University Grants Commission. The President of the Council will constitute the Search Committee with at least three eminent scientists out of which one member will be the Chairperson of the Governing Board.
- (d) The term of appointment will be for five years and the term can be renewed for further period of five years at a time or till he attains the age of sixty-five years, whichever is earlier.
- (e) The terms and conditions will be fixed by the Governing Board. The emoluments will be the same as those of the Vice-Chancellors of Central Universities.
- (f) When the Director has to leave station for short periods, the routine duties will be performed by the Joint Director. In case there is no Joint Director, one of the senior Scientists will perform the routine duties.
- (g) When the Director's office is vacant or when the Director is on long leave exceeding two months, the Chairperson of the Governing Board may appoint an Acting Director, (for a period not exceeding six months at a time), with the approval of the President.
- (h) The Director shall, subject to the provisions of the Rules and the Bye-laws and decisions of the Governing Board, exercise general supervision and disciplinary control over the officers and the staff of the Centre and prescribe their duties and functions.
- (i) The Director shall coordinate and exercise academic leadership and administrative supervision of all the activities of the Centre.

The Director of the Centre shall act as the Secretary of the Society. For the purpose of Section 6 of the Societies Registration Act 1860, as applicable in NCT of Delhi, the Secretary shall be considered the Principal Secretary of the Society and the Society may sue or be sued in the name of the Secretary of the Society and affidavits may be filed by the Secretary or by an Administrative Officer of the Centre authorized by the Secretary.

44. STAFF

The manner of recruitment and conditions of service, emoluments and benefits will be laid down in the Bye-laws under Rule 30.

45. FUNDS OF THE SOCIETY

The funds of the Society will consist of the following:-

- (i) Plan and Non-Plan grants made by the University Grants Commission.
- (ii) Fees and other charges received by the Centre.
- (iii) All money received by the Centre by way of grants, donations or other contributions.
- (iv) Miscellaneous receipts

46. All the funds of the Centre shall be paid into the Centre's account with Treasuries/Sub-treasuries including the Reserve Bank of India, branches of the State Bank of India and its subsidiaries and in a Scheduled Nationalised bank and shall not be withdrawn except on cheques signed and countersigned by such Officers/Scientists as may be duly empowered by the Governing Board.

47. The income and the property of the Centre, howsoever derived, shall be applied towards the promotion of the objectives thereof as set forth in the Memorandum of Association subject nevertheless in respect of the expenditure of grants made by the University Grants Commission to such limitations as the UGC may impose. No portion of the income and property of the Centre shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise howsoever by way of profit to the persons who at any time and/or have been members of the Centre or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration of any member thereof or other persons in return for any service rendered to the Centre.

48. The powers for the creation/utilisation/disposal of assets and funds of the Society vest in the Governing Board, with prior approval of UGC. The Governing Board with the approval of UGC has decided to delegate the following powers to the Director-IUAC in regard to losses of stores, deficiencies and depreciation in the value of stores included in the stock and other accounts:

A) Irrecoverable losses of Stores:

Rs.20,000/- (i) provided the loss is not due to theft, fraud or negligence (ii) Rs.10,000/- in other cases.

B) Deficiencies and depreciation in the value of (other than motor vehicles) included in the stock account:

Upto Rs.50,000/- the powers may be exercised subject to the following conditions:

1. The loss does not disclose a defect in the rules and procedures, the amendment of which requires the orders of higher authorities.
2. There has not been any serious negligence on the part of any employee which may call for disciplinary action by higher authorities.
3. The value of stores will mean the book value of stores where price accounts are maintained and replacements due in other cases.
4. The monetary limits are applicable in each case and are to be reckoned with reference to the total value of stores to be written off on each occasions. In this connection, the clarification given in GOI decision (Schedule VII-Powers to write off losses- Delegation of Financial Powers Rules may be referred.
5. The prescribed format for proposals to write-off should be used in all cases.

49. ACCOUNTS AND AUDIT

The Accounts of the Centre shall be audited annually by a Chartered Accountant or Accountants as defined in the Chartered Accountants Act, 1949 (XXXVII 1949) to be appointed by the Governing Board. The nature of audit to be applied, and the detailed arrangements to be made in regard to the form of accounts and their maintenance and presentation for audit, shall be prescribed by the bye-laws to be framed by the Governing Board and approved by the UGC.

50. ANNUAL REPORT

An Annual Report of the Centre, and of all work undertaken during the year, shall be prepared by the Centre and submitted to the Governing Board and Council for approval and then forwarded to the University Grants Commission for information. The report and the audited accounts of the Centre along with the Auditor's report thereon shall be placed before the Council.

51. ALTERATIONS AND AMENDMENTS

- (a) Subject to the provisions of the Societies Registration Act, and with the prior approval of the UGC, the Rules and Bye-Laws of the Centre may be altered at any time by the Governing Board/Council by a resolution passed by at least three-fourths majority of the members present at any meeting and subject to 3(n) of the Memorandum. Any resolution on proposed changes in Rules/Bye-laws approved in a Governing Board meeting should be circulated to the Council members for passing by a majority of members, and then to UGC for concurrence.
- (b) With prior approval of the UGC, the Society may alter or extend the purpose for which it is established or be amalgamated either wholly or partially with any other society by following the under mentioned procedure:-
  - (i) The Governing Board shall convene a Special General Meeting of the Members of the Society, according to these Rules for the consideration of the said proposition.
  - (ii) The Governing Board shall submit the proposition for such alteration, extension or amalgamation as aforesaid to the members of the Society in a written or printed report.
  - (iii) Such report shall be delivered or sent by post to every member of the Society ten clear days previous to the said Special General Meeting.
  - (iv) Such proposition shall be deemed to have been agreed to if not less than three-fifths of the members of the Society cast their votes in its favour either in person or by proxy at the said Special General Meeting, and
  - (v) Such proposition shall be confirmed by the votes of three-fifths of members of the Society present at the Second Special General Meeting convened by the Governing Board at an interval of one month after the former meeting.
- (c) The Society, may, with the prior approval of the UGC, change its name by a resolution passed by a majority of the members of the Society at any meeting of the Society convened for the purpose.
- (d) Any number not less than three-fifths of the members of the Society may determine, with prior approval of the UGC, that it shall be dissolved, and thereupon it shall be dissolved forthwith, or at the time then agreed upon. If, on the winding up or dissolution of the Society, there shall remain, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to, or distributed among the members of the Society or any of them, but shall be dealt with in such manner as the UGC may determine.

52. All provisions contained in the Societies Registration Act, as applicable to the Union Territory of Delhi, shall apply to this Society.

53. ESSENTIAL CERTIFICATE

We the following members of the Governing Board, do hereby certify that this is the true copy of the Rules and Regulations of the Inter-University Accelerator Centre:

sd/-

VED PRAKASH  
Secretary  
University Grants Commission  
New Delhi.

R.A.MASHELKAR  
Chairperson, Governing Board  
Inter-University Accelerator Centre  
New Delhi.

AMIT ROY  
Director  
Inter-University Accelerator Centre  
New Delhi.