

Inter-University Accelerator Centre
Aruna Asaf Ali Marg, New Delhi 110067
(An Autonomous Body of University Grants Commission, MoE, GoI)

Advertisement No. 11/2026

Inter University Accelerator Centre (IUAC), an Autonomous Centre of University Grants Commission under Ministry of Education, Govt. of India invites applications from qualified Indian Nationals for the following positions on Direct Recruitment basis: -

Sl. No.	Post Name	Group	Number of Vacancies	Age Limit	Pay Level (As per 7 th CPC)
1	Senior Administrative Officer	A	01(UR)	45 Years	Level -12 (Rs. 78,800 - 2,09,200)

The essential & desirable qualifications and experience required for the above post, is as under:

Essential:

1. A Master's degree with 55% marks or its equivalent grade of B in the UGC seven-point scale.
2. Five years of experience as Asst. Professor in the Academic Pay level- 10 and above with experience in education administration.

or

Comparable experience in research establishment and / or other institutions of higher education.

or

Five years of administrative experience as Assistant Registrar or in an equivalent post in a university or similar institution.

Desirable: Proficiency in the use of variety of computer applications.

Mode of Selection: On Interview basis.

Upper Age Limit: is relaxable up to 05 years for employees of Central & State Govt./Autonomous Bodies/ University/Research institutes who have completed three (03) years of regular service. No age relaxation is available to the persons working on Contract/Ad-hoc/Daily wage/Work Charged basis etc. Relaxation to Ex-servicemen and PWD candidates as per Government of India rules.

Application fee (Non-refundable) : Rs. 1000/- (To be paid through online mode)

Application Fee for SC/ST, PWD and Women candidates: Rs. 500/-. (*Application Fee is non-refundable. Candidates are advised to check their eligibility prior submitting the application form or fee payment*)

Contd./-

General conditions:

1. Candidate must be a citizen of India.
2. The post carries the allowances such as DA, HRA, Transport Allowance etc., besides benefits like LTC, medical reimbursement as per IUAC Rules.
3. Eligibility of a candidate for the post applied shall be considered as on the last date of receipt of application.
4. All the stages of recruitment will be held in Delhi/New Delhi only. Candidates are advised to check the website of IUAC regularly for updates about the dates of Recruitment process.
5. Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for this post. If at any stage during the recruitment and selection process, it is found that candidates have furnished false or wrong information, their candidature will be summarily rejected. Mere fulfilling the minimum qualifications or the eligibility criteria does not entitle an applicant to be considered for shortlisting.
6. The following documents should be uploaded as proof of educational qualification, date of birth, category (if applicable), experience certificate, etc.: -
 - a. Certificates of educational qualifications in chronological order, i.e., SSC, HSC, UG Degree, PG Degree etc. The mark sheet for all the years/semesters in respect of the minimum educational qualification prescribed for the post applied.
 - b. Certificate of Date of Birth (issued by Municipality, etc., or Matriculation/High School certificate)
 - c. Valid Category certificate (SC/ST/PwBD/Ex-servicemen etc.), if applicable.
 - d. Certificates of experience in chronological order i.e. to begin with the latest to first employment and should be in proper format i.e. it should be on the organization's letterhead bearing the date of issue, name, designation, specific period of work, nature of duties and signature of the Administrative Authority along with his/her seal, which makes the candidate eligible for applying for the said post.
 - e. The experience certificate(s) should clearly mention the nature of duties performed/ experience obtained in the post(s) with duration(s).
 - f. Applications of the candidates who have not uploaded an experience certificate (wherever mandatory) as per the aforementioned format with all details as mentioned above shall be rejected and not considered for further process.
 - g. Photograph and Signature (JPEG/JPG/PNG format only). Photograph should not be more than one month old.
 - h. One of the following valid photo identities (ID): Aadhar- UID(preferable)/ Passport/PAN Card/Voter ID/Driving License.
 - i. Any other relevant document(s).
7. It is the sole responsibility of the applicant to ensure that all the documents uploaded are clear and legible. The Centre will not be responsible for illegible or unclear scans uploaded by the applicant. Illegible applications with improper (or) unreadable/unclear images/documents will be summarily rejected.
8. Relaxation in age to PwD /Ex-Servicemen as per Government of India rules. PwD candidates shall be required to upload UDID / proof of disability mentioning the percentage of disability issued by the Competent Authority.
9. Relaxation in age to internal candidates (IUAC employees) as per the Recruitment norms of IUAC.
10. The online applications received in response to this advertisement shall be scrutinized by the shortlisting/screening committee constituted by the Competent Authority and Centre may restrict the number of applicants to be called for interview on the recommendations of the committee. The Centre reserves the right to restrict the number of candidates for the Interview to a reasonable limit on the basis of qualifications, level, and relevance of experience higher than the minimum

prescribed in the advertisement. The Centre also reserves the right to reject any or all the applications without assigning any reasons therefore. Only shortlisted candidates will be called for selection process.

11. Application once submitted cannot be altered/ resubmitted, under any circumstances. Further, no request with respect to making changes in any data/ particular entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. Therefore, please keep all data/ details ready before you start filling up the Application Online.
12. Incomplete applications or applications without relevant enclosures will be rejected. The candidates are required to upload the necessary documents in support of their candidature along with the submission of the online application. The candidates may note that, in this regard, no Interim correspondence will be entertained or replied to.
13. After successful online submission of the application, a printout of the application form must be obtained and submitted when called for interview. It will be required at the time of document verification/interview. Hard copy of the application is not to be sent to the Centre.
14. Candidates are advised to fill in their correct and active e-mail addresses in the online application, as the Centre will make all correspondence through e-mail only. Interview schedule and requirements with regard to copies of certificates to be submitted in respect of claims made in the online application will be e-mailed in due course to the candidates in their registered e-mail and will also be posted on the recruitment portal of the Centre. No separate letter by post will be sent for this purpose.
15. Applicants who are in Government employment/PSUs/ Government autonomous institutions/ Central and State Govt. undertakings should apply through proper channel and will be required to produce a No-Objection-Certificate along with vigilance clearance at the time of document verification/Interview. Candidates without an NOC will not be permitted to appear for Interview.
16. Appointment letters/Appreciation letter/Pay slips/transfer or promotion orders/office orders/ unsigned experience certificate/ self-employment experience certificate / PPO shall not be considered as valid proof of experience. Candidates uploading any such or similar documents which does not contain complete information with respect to their experience will be summarily rejected.
17. Any addendum/corrigendum etc. shall be published on IUAC website www.iuac.res.in only. Further, the Centre will not send any information/call letters by post. IUAC will not be responsible for invalid/wrong e-mail ID and/or mobile numbers mentioned by the candidates in their application form. It is the responsibility of the candidate to mention correct contact details and regularly check their e-mails and IUAC website for updates.
18. Selection will be on the basis of performance in the Interview.
19. IUAC has the right to decide the mode of screening and testing the applicant for shortlisting and selection.
20. No correspondence or query will be entertained from the candidates regarding the eligibility, status of application, conduct and result of Interview, selection process etc.
21. Canvassing in any form or influencing any official related to the recruitment/selection process will lead to disqualification of candidature.
22. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the Centre reserves the right to modify/withdraw/cancel any communication made to the applicant in this regard. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Centre shall be final.
23. All appointments shall be made provisionally subject to verification of the antecedents and/or documents submitted by the candidates at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidate are fake or the candidate has a clandestine antecedents/background and has suppressed the said information,

then his/her service/engagement at the Centre shall be terminated. IUAC may also initiate appropriate action under the provisions of Bharatiya Nyaya Sanhita (BNS), 2023 for production of false information/suppression of facts.

24. The selected candidates will also undergo medical examination/test to ascertain his/her medical fitness for the post prior to joining. In case he/she is not found to be fit by the authorized medical authorities; the offer of appointment shall be treated as withdrawn.
25. The appointment of a candidate will be subject to police verification. In case, the report of the police with regard to his/her conduct, character, antecedents etc. is not found to be satisfactory, the provisional appointment shall be withdrawn/cancelled/terminated without any notice.
26. Non-compliance with instructions mentioned in the advertisement may result in the rejection of the application.
27. Candidates are advised to submit their application form well in advance. They should not wait till last date of submission to avoid any technical glitch.
28. IUAC reserves the right to revise/reschedule/cancel/suspend/withdraw the recruitment process in part or full without assigning any reason. The decision of the Centre shall be final and no appeal/correspondence or personal inquiries in this regard shall be entertained.
29. The Centre strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
30. For any query or clarification regarding technical/payment issue, please write to recruitment.iuac@gmail.com. Queries sent on other emails will not be entertained/replied to.

How to Apply:

Candidate fulfilling the eligibility criteria may fill the online application available at <https://www.iuac.res.in/vacancies> The last date and time for submission of online application is 5th October, 2026, till 17:00 Hrs. No correspondence for relaxation in this regard shall be entertained by the Centre, and delay, if any, due to any reason will not be entertained.

Hard copy of the application shall not be considered.