

Indian Cryogenics Council

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| Registered Office: | Functional Office: |
| <i>Jadavpur University Campus P. B. No. ; 17005, Jadavpur Calcutta - 700032, Office Tel.: 91 33 24146747</i> | <i>Inter- University Accelerator Centre Aruna Asaf ali Marg, New Delhi - 110067, India Tel: +91 22 26893955, 26892601</i> |
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The Memorandum of Indian Cryogenics Council

- 1 The name of the Society (hereinafter called the Association) shall be Indian Cryogenics Council (Shortened to ICC for reference in the following). It shall be a non-profit multidisciplinary professional organization.
- 2 The registered office of the association shall be for the time being situated at the Jadavpur University Campus, Calcutta - 700032, until permanent Head quarters are available.
- 3 The aims and objectives of the association shall be
 - (a) To promote Cryogenic Education, Training and Utilize Cryogenic Technology for relevant Technologies, Industries and Applicational fields for the purpose of National Progress and welfare.
 - (b) To promote active interaction among all persons, bodies, institutions (private and/or state owned, national or international) and specifically interested in Cryogenics and related areas.
 - (c) To organize seminars, symposiums, workshops, lectures, debates, training courses, conferences, film shows etc. pertaining to lasers and their applications.
 - (d) To organize regional and/or special interest chapters in the country as and when needed. To help these, ICC zonal branches to function properly under the framework of ICC rules .
 - (e) To act as a professional body of cryogenists of eminence for creating public awareness and opinion on all Cryogenic matters and affairs , and for promoting and safe guarding the interests of Cryogenists of India and to represent Internationally the cryogenic work in India
 - (f) To secure grants, funds, endowments etc. and to administer them to further any or all of the above aims and objectives.
 - (g) To frame, adopt and modify rules and regulations by which the association may conduct its business.
 - (h) To advise and assist the Govt of India to formulate and carry out its National Cryogenic programme
 - (i) To publish Proceedings, Journals , News letter and other publications as may be found desirable
 - (j) To secure grants, funds and endowments and administer the same for the

furtherance of the above any or all aims and objectives,

- 1 And it is hereby declared that in the event of any ambiguity in interpretation of the above clause, the clause shall be construed in such a way as to widen and not restrict the powers of the association.
- 2 The business of the association shall be conducted by an Executive Committee to be elected as stated in the [Rules and Regulations](#).

Dated : Fourth day of September, Nineteen Hundred Seventy five

Rules and Regulations in Brief (Details are available in Printed Booklet)

R.1 : The registered office of the association shall be in Jadavpur University Campus, Calcutta- 32 and Functional office until otherwise determined shall be situated at the office of the President of ICC, Currently at Inter- University Accelerator Centre, Aruna Asaf Ali Marg. New Delhi.- 110067

R.2 : The aims and objectives of the association shall be as stated in the [Memorandum of Association](#).

R.3 : Membership: The association shall have following categories of members:

- Life Members
- Annual Members
- Corporate Life Members
- Corporate Annual Members
- Organisational Member

The life members must have demonstrable professional interest in cryogenics and /or related areas. Corporate membership is open to firms dealing with Cryogenics and related equipments / components. Any Institution engaged in the field of Cryogenics or allied field or activities can be an organisational member.

R. 3.1 : Membership Subscription

The amount of Admission fee and membership fee for each category shall be decided by the council from time to time.

With effect from 1.1.2000, the fee structure is as follows:

Admission fee for each category is Rs 100/-.

Membership Fee :

- The Life membership fee shall be Rs.1,000.
- The Annual membership fee shall be Rs.100.
- The Life Corporate membership fee shall be Rs.25,000
- The Annual Corporate Membership Fee shall be Rs 2500/-
- The Organisational fee will be same as Corporate Fee

R. 4 : Executive Committee :

R.4.1 : The affairs of the association shall be managed by an Executive Committee (herein after referred to as the Executive Council (EC)) consisting of the following composition changes time to time . At present the following structure is followed:

- 1 President
2. Four Vice Presidents (Ex- officio Chairman of four Zonal branches)
3. Secretary (Administration)
4. Secretary (Technical)
5. Treasurer
6. Joint Treasurer
7. Three members from each four zones .
8. Secretary (Publication)
9. Director (Publication)
10. Nominee from DST
11. Nominee from West Bengal Govt.
10. Ex President of ICC

Note : **The Present Executive council (2005 - 2007) has recommended further modification (Ref : Minutes of the Meeting dated April 10, 2006) for better interaction between Registered office, Functional office and Zonal office.)**

R. 4.2 Election of Council Members : Except Vice presidents and nominated members from Govt., all members shall be elected by the eligible members of ICC. The Vice presidents shall be elected by Zonal committees of ICC.

R.4.3 : The members of Executive Committee shall hold office for a term of two consecutive financial years. All office bearers shall be eligible for re-election.

R.4.4 : The responsibilities of the office bearers shall be as under : (a) The President shall preside at all meetings of the association and act as chairman of the Executive Committee. Whenever necessary, the President may delegate his powers to Vice President.(b) The Vice President shall assist the President in all matters and in absence of the President, he shall perform the duties of the President.(c) The Secretaries shall be jointly:

- 1 In charge of all correspondence and records of the association, including the register of membership.
- 2 Convene all general meetings of the association and of the committee.
- 3 Execute the programmes of action decided by the committee and
- 4 Sue and be sued upon in all matters relating to or affecting the association.

(d) The Treasurers shall be jointly:

- 1 Keep all accounts of the association
- 2 Accept money and issue receipts on behalf of the association, and
- 3 Prepare annual financial statements and budgets for submission to the committee.

R.4.5 : The committee may co-opt additional members on the Executive Committee, if necessary, to assist it in all specific activities of the association. A co-opted member shall not have voting rights in the committee

R. 4.6 : A vacancy occurring in the committee between elections shall be filled by the committee by nomination within one month of such occurrence

R.4.7 : **The powers and functions of the Committee shall be as follows :**

a) to make, alter and repeal Rules and Regulations with the specific concurrence of the President and subject to confirmation by a letter ballot,

b) to realise funds by way of subscriptions, donations, grants, gifts, consultation fees, etc.

c) to administer the funds of the Association.

d) to award grants, prizes etc. for promoting the aims and objectives of the Association,

e) to incur expenditure for conducting the business of the Association,

f) to acquire, sell, mortgage, change or otherwise dispose of or deal with all or any property of the Association for promoting the aims and objectives of the Association,

a) to enroll members,

b) to prepare an annual statement of accounts and an annual report on the working of the Association.

c) to appoint sub-committees, panels, etc. from amongst the members of the Association for various activities,

d) to take cognizance of and to deal with any matter, affecting the Association which may be brought to its notice,

e) to interpret the Memorandum of the Association and the Rule and Regulations subject to the provisions of the Society Registration Act XXI of 1860,

f) to appoint full time or part time salaried or honorary staff as and when the need arises, and to rent premises for housing registered office etc.,

g) generally to undertake activities which are conducive to the achievement of the aims and objectives of the Association and,

h) to enter into collaboration and/or membership with any similar organisation, institution, and/or society, and to accept and offer concessions in respect of

membership dues etc. on reciprocal basis.

R. 4.8 EC MEETINGS

R. 4.8.1 There shall be a minimum two meetings of the council in every year. The meeting of the council shall ordinarily be called by the Secretary in consultation of the president. .

R. 4.8.2 Meetings shall be conducted in accordance with normal parliamentary procedure. The Committee shall have regular meetings at such times as are necessary to carry out the business of the Association.

R. 4.8.3: A notice of 15 days will be given for every executive committee meeting

R. 4.8.4 : Quorum for the Executive Committee : The quorum will be formed by at least five members , of which at least one shall be the President or Vice-President of the Association and second any of the two Secretary. If there is no quorum, the meeting shall be adjourned for one hour. For the adjourned meeting, the quorum shall be formed by the presence of at least three members

The adjourned meeting cannot take any decision on a matter not included specifically in the agenda for the meeting

R.5 : General Body :

R.5.1 : All the bona fide members of the association shall constitute the General Body.

R.5.2 : Voting Rights : Any member will have the right to vote. No member shall have the right to vote by proxy. Every member shall have one vote except the President, who has got a casting vote.

R.5.3 General Body Meeting : An annual general body meeting shall be held during each calendar year. It will be announced at least 15 days before the scheduled date of the meeting.

The quorum will be formed by at least five members of the Executive Committee and at least thirty percent members. In case the quorum is not complete, the General Body meeting will be rescheduled after half an hour. The rescheduled meeting will not require any quorum

An extra-ordinary general body meeting can be held if required by the Executive Committee or if requested by more than fifty members of the association.

R. 6. Accounts

R.6.1 All funds and properties of the Association shall be managed by the Committee and the moneys shall be deposited in account with scheduled bank approved by the Committee.

R.6.2 Cheques shall normally be signed by any two from The President ,The Treasurer and

The Secretary of the respective offices.

R.6.3 Imprest amount may be advanced to an individual for current disbursement as authorised by the President or the General Secretary, or a nominee appointed by any one of them, with the concurrence of the Treasurer.

R.6.4 The accounts of the Association shall be audited annually by auditors appointed by the Committee.

R.6.5 If the auditors resign or are unable to do the work, the Committee shall appoint other auditors. A member of the Committee shall not act as an auditor.

R.6.6 Any member of the Association may, with the permission of the President and by previous appointment with the Treasurer, inspect the account of the Association.

R.6.7 : Accounting Year : The accounting year of the association shall begin on 1st January of each calendar year

R.7 : Amendments :

Any repeal, variation, alteration or addition to the [Memorandum of the Association](#), Rules and Regulations of the association can be made at the annual or special general body meeting provided that at least 60% of the members present in the said meeting so called shall vote in favour of the proposed change, repeal, variation, alteration or addition to the said Memorandum of the Association and/or Rules and Regulations of the Association.

R. 8 . ICC Zonal Branches :

Indian Cryogenics Council under its Memorandum and rules originally provided for Four Regional Zone branches

- 1 East Zone : West Bengal, Orissa, Assam, Bihar and all NE states
- 2 West Zone : Maharashtra, Gujarat, MP, and Goa
- 3 North Zone : UP, Rajasthan, Punjab, Haryana, Jammu & Kashmir, Himachal Pradesh, Delhi
- 4 South Zone : Tamilnadu, Karnataka, Andhra Pradesh, Kerala & Pondichery

R. 8.1 The regulations of all the Zonal branches should be uniform and meant for their general guidance within the frame work of the Rules and regulations of ICC. The admission fee and 75 % of members fee shall be held by the council and the remaining 25 % of members fee shall be paid by the council as subsidy to the fund of respective zonal branches.

R 8.2 The branches shall contribute as levy of 75% of their total income to the council. The Chapters are authorised to raise funds for specific purposes with the prior concurrence of the Committee.

R 8.3 The council shall receive reports of activities of the zonal branches including their source of Income from time to time or annually and shall reserve the right to approve these under the framework of Memorandum, Rules and Regulations of ICC.

R 8.4 The funds of the ICC zonal branches shall be applied solely towards the promotion of of The objectives of ICC

R 8.5 The Statement of Accounts of the ICC zonal branches for each financial year shall be approved by their Executive committee. A copy of auditated statement of accounts and annual report of activities shall be forwarded to Executive Council of ICC

R. 8.6 Executive Committee : The affairs of each zonal branches shall be entrusted to an Executive Committee and shall consists of (a) Chairman (b) Vice Chairman (c) General Secretary (d) Treasurer (e) Four Members

TERM : Two years. All office bearers shall be eligible for re-election.

R 8.6.1 Duties of Executive Committees :

- 1 In general to supervise and conduct the affairs of Zonal branches in the framework of the rules and Regulations of ICC
- 2 To consider all communications to Zonal Branches
- 3 To appoint an auditor to audit the accounts of Zonal committee
- 4 To maintain continuous liaison with Indian Cryogenics council

Membership of Indian Cryogenics Council

Any person who is working in the field of cryogenics or allied subjects like low temperature physics, superconductivity etc. and attained the age of 18 years are eligible for Members (Life or Annual)

Membership fee and admission fee (As described in Rules and Regulations) can be paid through demand draft / account payee cheque, payable at Delhi to "Indian Cryogenics Council - Delhi" mailed to the Secretary (Technical) at the address given below. For outstation cheques, please add bank charges of Rs 100/-

To apply for membership, the fee draft/cheque should be accompanied with filled application form giving details like : name, mailing address (with PIN Code), phone/fax , email address, date of birth, academic qualifications, present position, awards received etc. You may download the form in [.doc format](#) or in [.pdf format](#) for membership request.

The form with fee should be sent to the address given below:

T. S. Datta

**Secretary (Technical), Indian Cryogenic Council
Inter- University Accelerator Centre
Aruna Asaf ali Marg
New Delhi - 110067**

Rights and Privileges of a Life Member

As a life member of the association, you have certain rights and privileges which are as follows:

- i. You will receive a membership certificate which bears your name and membership number.
- ii. You will receive regularly (free of cost) the issues of "News letter" which is planned to publish by ICC. You are most welcome to contribute laser related articles / news / book reviews, your laboratory reports, etc. for the same.
- iii. You can participate in General Body Meetings of the association (generally held during the annual National Laser Symposium). Here you are welcome to air your suggestions for the betterment of the association and to make it more useful to the members.
- iv. You can become a member of the Executive Committee of the association by getting elected in the biannual elections for the same.
- v. You have the right to cast your vote in the election of Executive Committee members and also in the General Body Meeting.

Corporate Membership

This is open to firms dealing with Cryogenics and related equipments / components.

Following benefits are offered to the Life Corporate Members:

- i. A Corporate Member is entitled to a special rebate of 25% in the cost of stalls and Souvenir advertisement during National Conference on Cryogenics
- ii. Free registration fee for any one member of the Corporate to attend National conference on Cryogenics organised by ICC.

- iii. Three members will have right to cast their vote to elect Executive council.
- iv. A Corporate Member, like a Life Member, gets free issues of "Newsletter"
- v. A Corporate Member gets an updated [list of all the life members](#) of the association along with their postal addresses as well as email addresses (where-ever available). The updated list is sent by email or list of newly added members is sent by post, every six months.
- vi. [List of all corporate members](#) is put on the ICC web pages with full address of the corporate members along with their phone / fax numbers and email / URL addresses.

If you are a corporate body dealing with Cryogenics/ Gas manufacturer/ Superconductivity, Indian Cryogenics Council invites you to make your presence more prominent in the Indian Cryogenics Community by becoming a Corporate Member of the Association.

Corporate membership Form

List of Members

A. Since Inception up- to 31. 12. 2005

This members list with address was received from Registered office. Calcutta and the same has been inserted without and correction. There may be deletion or addition of names and may be few cases, address might have been changed. We have also included list of Annual Members. (It was not deleted as the information on date of joining is not available). Annual Members list will be available for one year (31. 12. 2006) unless it is renewed. You are kindly requested to inform us about any change.

B. Members List Since January, 2006

The applications received by Functional office(IUAC. Delhi) with the revised application forms and Membership Number is assigned to each individual.