

## **INTER - UNIVERSITY ACCELERATOR CENTRE**

(An Autonomous Centre of UGC)

Aruna Asaf Ali Marg, New Delhi - 110067

### **NOTICE INVITING E - TENDER**

**Tender Number: IUAC/NIT/32/HAR/2022-23**

**Dated: 26/12/2022**

Inter - University Accelerator Centre (IUAC) invites online bids on behalf of the Director IUAC, New Delhi through e-procurement Portal under two bid system, viz., and Technical and financial bids, from eligible / experienced parties for the work/supply '**Supply & Installation of Architectural Miniature 3 D Model of IUAC campus Layout plan in IUAC**'.

Tender Documents may be downloaded from Central Public Procurement (CPP) Portal free of cost <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement portal should enroll / register before participating through the website <https://eprocure.gov.in/eprocure/app>. Bids should be submitted online only at website: <https://eprocure.gov.in/eprocure/app>. Tenderers / Contractors / Bidders are advised to follow the instructions provided in the e-procurement portal. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.

Only bids received through e-procurement portal will be considered for opening. Bids not covering full scope of work/supply of the products/goods will be rejected and only complete bids will be considered. IUAC reserves the right to accept / reject any / all tenders in part / full without assigning any reasons whatsoever, and the decision of IUAC in this regard will be binding on all the bidders.

The bids will be accepted in respect of those contractors having successfully completed with **at least one work of value not less than Rs. 5.29 lakh or two similar works, each of value not less than Rs. 3.96 lakh or three similar works, each of value not less than Rs. 2.645 lakh during the last 7 years** ending last date on submission of tender. Similar works means "Working experience of **Architectural Miniature 3 D Model / Republic Day tableau** works in Government organizations, Govt. Autonomous organizations, public sector units of Central and State Governments.

Bidder has to select the payment option as "online" to pay the EMD as applicable by going to the link <https://services.sabpaisa.in/pages/iuac.html>. The Earnest Money Deposit shall be in the form of online payment and it should be deposited before the bid opening. Bidders registered with MSME/ NSIC are exempted from payments of EMD and are required to submit Bid Securing Declaration Form. Bidders registered with MSME/ NSIC are exempted from payments of EMD. Tenderers registered with MSME/NSIC (the unit being registered for the item/work tendered) are required to upload copy of valid registration certificate in the website <https://eprocure.gov.in/eprocure/app> along with technical bid.

Bidders are advised to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard .XLS BOQ Format with the tender document, then the same is to be downloaded and to be filled and submitted online without modifying the format. **If the BOQ file is found to be modified by the bidder, the bid will be rejected.**

Any Corrigendum / Amendments in respect of above tender shall be issued on website <https://eprocure.gov.in> and [www.iuac.res.in](http://www.iuac.res.in) only. Bidders should take into account any corrigendum published on the tender document before submitting their bids. The Director, IUAC reserves the right to accept/reject any/all tenders in part/full without assigning any reasons thereof.

## E-TENDER DOCUMENT

Name of Work	<b>Name of work: 'Supply &amp; Installation of Architectural Miniature 3 D Model of IUAC campus Layout plan in IUAC'.</b>
Tender No.	TENDER NO: IUAC/NIT/32/HAR/2022-23
Tender Value/Estimate	Rs. 660800 (Rupees Six lacs Sixty thousand Eight Hundred only)
Earnest Money Deposit	Rs. 13200/-
Online payment of EMD	<a href="https://services.sabpaisa.in/pages/iuac.html">https://services.sabpaisa.in/pages/iuac.html</a>
Bid Submission End Date	17 /01/2023 at 3.00 p.m.
Technical Bid Opening Date	18/01/2023 at 3.30 p.m.
Price Bid Opening Date	To be intimated later.
Contact Person	Administrative Officer (S&P)/Mr. Harshwardhan, JE-D (Civil) E-mail: <a href="mailto:iuacstores@gmail.com">iuacstores@gmail.com</a> / <a href="mailto:harshpandit24u@gmail.com">harshpandit24u@gmail.com</a> >  Phone: 011-24126018, 24126022.

## TENDER FORM

To

The Director  
IUAC,  
Aruna Asaf Ali Marg,  
New Delhi 110067

Dear Sir,

I/We have read and examined the following Tender Documents relating to '**Supply & Installation of Architectural Miniature 3 D Model of IUAC campus Layout plan** at Inter-University Accelerator Centre, Aruna Asaf Ali Marg, New Delhi -110067'

- General information
- **MEMORANDUM**
- REGISTRATION PROCESS ON CPP PORTAL FOR ONLINE BIDDING, SEARCHING FOR TENDER DOCUMENTS, PREPARATION OF BIDS, SUBMISSION OF BIDS & ASSISTANCE TO BIDDERS
- Instructions for Online Bid Submission
- Special Instructions to Bidders for Registration with Competent Authority
- Scope of work
- General TERMS & Conditions
- Special Terms and conditions of Contract
- Annexure I, II, III, IV, V & VI
- Price Bid

I/We hereby offer to execute the work complete in all respects specified in the underwritten Memorandum within the time specified therein, at the rates specified in the Price Bid and in accordance with the specifications, designs, drawings and instruction in writing referred to in the condition of tender.

**Tenderers Signature and Seal**

### GENERAL INFORMATION

1	Accepting Authority	Director, IUAC New Delhi.
2	Reference Book	As per CPWD specifications & as given in tender
3	Performance Security	The successful bidder shall be required to deposit an amount equal to 3% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to him. Performance security may be accepted as FDR/Bank Guarantee of scheduled Banks and State Bank of India.
4	Authority competent to grant extension of time	Director or authorized person by Director,
5	Tools & plants	To be arranged by contractor
6	Schedule of Minimum wages	As per notification issued by Govt. of NCT.
7	Authority competent to reduce the compensation amount	Director, IUAC
8	Defect Liability Period	Twelve (12) months from the date of acceptance of completion by the Institute.
9	Release of Performance Security Deposit	The performance security shall be refunded to the contractor without interest after successful completion of the work in all respects.
10	Authority Competent to Appoint Arbitrator	Director, IUAC

(Seal & Signature of bidder)

<b>MEMORANDUM</b>		
<b>a)</b>	Name of work	<b>'Supply &amp; Installation of Architectural Miniature 3 D Model of IUAC campus Layout plan in IUAC'.</b>
<b>b)</b>	Estimated cost	Rs. 660800 (Rupees Six lacs Sixty thousand Eight Hundred only)
<b>c)</b>	Time allowed for the completion of work (to be reckoned from 10 <sup>th</sup> day after the date of issue of written order to commence work)	90 Days

**Place**

**Date:**

**(Seal & Signature of bidder)**

### **REGISTRATION PROCESS ON CPP PORTAL FOR ONLINE BIDDING**

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Bidder Enrolment**” on the CPP Portal which is free of charge.  
**Bidder who registered already may skip the registration process and login to site through their user ID/Password**
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify / nCode / eMudhra/ Nic etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

7. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
8. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
9. The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

### **PREPARATION OF BIDS**

10. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
11. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

12. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST Certificate etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

13. Note: Bidder should take into account any corrigendum published on the tender document before submitting their bids.

### **SUBMISSION OF BIDS**

1. The tender shall be submitted online in two parts, viz., technical bid and financial bid.
2. The offers submitted by hand/Post/Fax/email shall not be considered. No correspondence will be entertained in this matter.
3. All the pages of bid being submitted must be sequentially numbered by the bidder irrespective of nature and content of the documents before uploading.
4. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
5. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
6. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
7. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
8. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
9. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

10. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
11. Upon the successful and timely submission of bids (i.e., after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
12. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

**13. Code of Integrity for Public Procurement**

IUAC requires that the bidders, suppliers and contractors observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the following are defined:

Sr. No.	Term	Meaning
(a)	<b>Corrupt practice</b>	The offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution.
(b)	<b>Fraudulent practice</b>	A misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract.
(c)	<b>Collusive practice</b>	Means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive levels.
(d)	<b>Coercive practice</b>	Means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.
(e)	<b>Anti-competitive practice</b>	any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of the Competition Act, 2002, between two or more bidders, with or without the knowledge of the purchaser, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels
(f)	<b>Conflict of interest</b>	participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of purchaser who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) bidder from the purchaser with an intent to gain unfair advantage in the procurement process or for personal gain
(g)	<b>Obstructive Practice</b>	materially impede the purchaser's investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the purchaser's Entity's rights of audit or access to information.

**ASSISTANCE TO BIDDERS**

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

2. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
3. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232, 91-7878007972 and 91-7878007973.

**Instructions for Online Bid Submission**

4. The tender documents are available on our website [www.iuac.res.in](http://www.iuac.res.in) & [www.eprocure.gov.in](http://www.eprocure.gov.in).
5. Tender documents may be downloaded from IUAC's website [www.iuac.res.in](http://www.iuac.res.in) and CPPP site



<https://eprocure.gov.in/eprocure/app> as per the schedule as given in the tender document.

6. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderers/Contractors are advised to follow the instructions provided in the 'Instructions to the Contractors/Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for eProcurement at <https://eprocure.gov.in/eprocure/app>'. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
7. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
8. The bidders are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> at least 3 days prior to closing date of submission of tender for any corrigendum / addendum/ amendment.
9. Bids will be opened as per date/time as mentioned in the **Tender Document**. After online opening and evaluation of technical bids, the results of their qualification as well Price-Bid opening will be intimated.
10. Submission of a tender by a tenderer implies that he has read all the stipulations contained in this tender document and has acquainted him of the nature, scope and specifications of the items to be followed.
11. The tenderer shall submit all documents after duly filling the same in all respects. Tenders which are found to be vague or incomplete shall be rejected summarily.
12. Tenders shall be submitted ON-LINE; it shall be signed by one who has been authorized by the board of director /director / manufacture/ firm owner /their authorized agents through a resolution/ authority letter. Copy of the resolution/ authority letter in favour of the person signing must accompany the tender.
13. Tenders containing erasures and alterations of the tender documents are liable to be rejected unless these are authenticated by the person signing the Tender Documents.

**Tenderers Signature with Seal**

## **SPECIAL INSTRUCTIONS TO BIDDERS FOR REGISTRATION WITH COMPETENT**

### **AUTHORITY**

#### **Bidders Registration**

- 1) Any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the Competent Authority constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).
- 2) **“Bidder”** for the purpose of this tender (including) the term 'tender', 'consultant' 'vendor' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several person, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated here in before, including any agency, branch or office controlled by such person, participating in a procurement process.
- 3) **“Bidder from a country which shares a land border with India”** for the purpose of this tender means:
  - a) An entity incorporated, established or registered in such a country; or
  - b) A subsidiary of an entity incorporated, established or registered in such a country; or
  - c) An entity substantially controlled through entities incorporated, established or registered in such a country; or

- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

4) **“The Beneficial owner”** for the purpose of (3) above will be as under:

5) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

Explanation: -

a) “Controlling ownership interest” means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company;

b) “Control” shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;

6) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

7) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

8) Where no natural person is identified under (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;

9) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

**“An Agent”** for the purpose of this Order is a person employed to do any act for another, or to represent another in dealings with third persons.

#### **Sub-contracting in works contracts**

In works contracts, including turnkey contracts, contractors shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

**\*Please note that the bidders shall provide the mandatory Certificates in the following formats (as given in annexure VI) on their registered Company's letter heads:**

**Certificate for Tenders involving procurement**

“I/We have read the clause regarding restrictions of procurement from a bidder of a country which

shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that we are not from such a country or, if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contracting from such countries unless such contractor is registered with the Competent Authority. I/we hereby certify that we fulfill all requirements in this regard and is/are eligible to be considered. [Where applicable, evidence of valid registration by the competent Authority shall be attached.]”

**Tenderers Signature and seal**

**Certificate for Tenders for Works involving possibility of subcontracting**

“I/We have read the clause regarding restrictions of procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that we are not from such a country or, if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contracting from such countries unless such contractor is registered with the Competent Authority. I/we hereby certify that we fulfill all requirements in this regard and is/are eligible to be considered. [Where applicable, evidence of valid registration by the competent Authority shall be attached.]”

**Tenderers Signature and seal**

## SCOPE OF WORK

Scope of work will include following jobs/sub works as per detailed terms condition of tender & BOQ items:

- (i) Supply & Installation of Architectural Miniature 3 D Model of IUAC campus Layout plan in IUAC'
- (ii) Providing, supplying, preparing and installation of wooden table (approx. size 11 feet x 7 feet x 3 feet, actual size may vary as per site requirement)
- (iii) Providing, supplying, preparing and installation of a motorized curtain arrangement to cover all around the campus miniature model

### GENERAL TERMS & CONDITIONS

**1 Submission of Tender:** Tenders should be uploaded on CPP portal in two parts separately, i.e., "Technical Bid" (Part-A) and "Price Bid / BOQ)" (Part-B). No other mode of submission will be accepted. Any clarifications/amendments/corrigenda etc., to NIT before last date of submission of bid will only be available on our website: [www.iuac.res.in](http://www.iuac.res.in). Therefore, bidders are advised to keep visiting our website.

**2. (I) Technical Bid (Part-A):** In this bid, the bidder shall upload the scan copies of the following: **The following essential documents are required for Technical Qualification:**

- i Covering letter on Company's Letter Head
- ii Profile of company (organizational setup, credentials, list of plant, machinery & tools in his possession).
- iii Copies of the audited balance sheets /average turnover certificates duly certified by CA (more than 30% of the estimated tender cost) of the past three financial years along with copies of ITRs.
- iv Copies of PAN no., GST Reg. no.
- v **Copies of work orders and completion certificates of similar type of works** (similar type means **Architectural Miniature 3 D Model / Republic Day tableaux work**) executed successfully during the last 7 yrs. (ending on the last day of submission of bids) in Government organizations, Govt. Autonomous organizations, public sector units of Central and State Governments, with at least **one work of value not less than Rs. 5.29 lakh** or **two similar works, each of value not less than Rs. 3.96 lakh** or **three similar works, each of value not less than Rs. 2.64 lakh.**

**Note: Vendor must have at least one installation/work execution in Delhi-NCR so that the IUAC personnel can inspect /visit the site to check the quality of art work. The arrangement/coordination to access the site will be managed by the bidder**

- vi **Tender acceptance letter (as per annexure - I of tender document) on bidder's letter head** duly signed & stamped by the bidder as acceptance of all terms & condition of tender.
- vii Undertaking for Site Visit has to be submitted as per Annexure – II & Bid Security Declaration as per Annexure – III On the Letter Head of the Bidder
- viii **Undertaking** On the Letter Head of the Bidder as per **Annexure IV**
- ix Declaration by the Bidder for Code of Integrity & conflict of interest On the Letter Head of the Bidder as per the Format given in ANNEXURE-V
- x Declaration by the Bidder **Certificate for Tenders involving procurement (On Bidder's letterhead)** as per the Format given in ANNEXURE-VI
- xi **CHECK-LIST FOR PRE-QUALIFICATION BID** as per the Format given in ANNEXURE-VII

**Note:** The technical evaluation will have two steps. In the first step, the screening of the bidder will be done based on the suppurative documents submitted to fulfill the terms and condition as recommended in above para 2 (point i-xi) and final shortlisting /pre-qualification will be done after inspection of executed works and meet the

**satisfactory quality/standard of vendor's work in Delhi/NCR by the IUAC official/procurement team. The decision of IUAC in regard to shortlisting /prequalification will be final and binding to the tenderer. No correspondence in this regard to be entertained.**

**(ii) Price Bid (Part-B):** In this bid, the tenderer is required to quote his item rates in the BOQ formed in accordance with the scope of work, terms & conditions & technical specifications enclosed. The rates/price quoted by contractor should be all inclusive i.e., should include all material cost, labour, services, plant/machinery/tools & tackles, ladders & scaffolding required for work, freight, Insurance, and all applicable Govt. Duties, **excluding GST (payable separately as/if applicable)**, levies & taxes, transport/cartage of materials/labour and all other expenses not specifically mentioned but reasonably implied. Nothing over and above these rates shall be payable to contractor. However, if any fresh taxes are imposed by State/Central/Statutory bodies during the currency of contract, the same shall be borne by Institute. Further, nothing extra in rates will be considered due to any site difficulties. It is mandatory for bidder to quote all items rate as asked for in the BOQ/ PRICE schedule. Failure in not filling some item rates will lead to be considered them as zero and accepted. No further compensation on that item can be considered later. The bidders should quote unconditional rates.

**3. Validity of Tender:** Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 90 days from the date of opening of Price bid. No tenderer can withdraw/or modify his tender or revoke the same within the said period of 90 days. If a tenderer on his withdraws or revokes the tender or revises or alters or modifies the tender for any item or condition within a period of aforesaid 90 days. The validity of accepted rates is extendable for a period of 180 days from the date of issue of Award Letter, with mutual consent of both the parties.

**4. Earnest Money Deposit:**

Bidder has to select the payment option as “online” to pay the EMD as applicable by going to the link <https://services.sabpaisa.in/pages/iuac.html> . The Earnest Money Deposit shall be in the form of online payment and it should be deposited before the bid opening. Bid Security shall be refunded to the unsuccessful bidders on award of contract and to successful bidders on receipt of Performance Security as per T&C point no. 8 below.

EMD is the mandatory requirement however the MSMEs/NSIC registered with Government Agencies are exempted from payment of Earnest Money Deposit (EMD) subject to conditions given below: -

i) MSMEs participating in the tender must submit valid & authorized copy of certificate of registration. The MSME's Bidder to note and ensure that nature of services and goods/items manufactured mentioned in MSME's certificate matches with the nature of the services and goods /items to be supplied as per Tender.

ii) The registration certificate issued by agencies must be valid as on Bid closing date of the tender. Bidder shall ensure validity of registration certificate in case bid closing date is extended.

lii) The MSMEs who have applied for registration or renewal of registration with any of the authorized agencies / bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption / preference.

**5. Escalation: No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.**

6. **Performance Security:** The successful bidder has to submit a performance security in the form of bank guarantee /FDR of an amount equal to 3% of total contract value within a period of 10 days from the date of issue of LOI. Performance Security shall remain valid for a minimum period of 60 days beyond the date of completion of all contractual obligations. If tenderer fails to deposit the said performance security within the period as indicated, the order will be automatically cancelled without any notice to the tenderer and without prejudice to any other right or remedy.
7. **Completion time:** The time shall be the essence of this contract and entire work as titled above is to be completed in all respects within a period of **90 days**. The time allowed for the completion of work to be reckoned from the 10<sup>th</sup> day after the date of issuance of award letter/purchase order. Any delay in completing the work for reasons attributable to the Contractor is liable for liquidated damages as per clause 16 of NIT. Under the force-majeure conditions, IUAC may grant suitable time extension without penalty for which the contractor has to request along with the justification/ reasons well in advance to IUAC for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the Director, IUAC regarding Time extension will be final and binding on the contractor.
8. **Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tender will be unconditional.
9. **Site Conditions:** Contractor shall acquaint himself fully with the site conditions and the working environment of IUAC before quoting his rates. No Compensation on account of any site difficulties will be entertained, at a later date, after award of the work. (The bidder should sign undertaking as per Annexure –II enclosed in tender)
10. **Security Deposit**  
A security deposit equal to **five (5) %** of the value of work (excluding of GST) will be deducted from Contractor's bills and shall be refunded after the completion of defect liability period of one year after ensuring successful performance of the system executed by the contractor.
11. **Terms of Payment:** The payment shall be made on submission of the bills in proper format by the contractor after due certification by the IUAC engineer responsible for supervision of the work. Contractor can submit two interim or running bills and one final bill after completion of work for claiming payment based on actual quantities of items of work executed & measured as per BOQ, drawings and Engineer's site instructions.
12. **Bid Opening and Evaluation of Bids**  
Opening of Bids
- I) The E-bids shall be opened on-line. The technical bids will be evaluated to shortlist the eligible bidders. The technical bids of only eligible bidders shall be considered for further processing (technical evaluation).
- ii) Bidder whose technical bid is found to be acceptable and meeting the eligibility requirements as specified in this tender will be considered as technically qualified.
- lii) IUAC will open commercial bids of only the technically qualified/short-listed bids.
- a. In case, the day of bid opening is declared a holiday by the government, the E-bids will be opened on the next working day at the same time. No separate intimation shall be sent to the bidders in this regard

- b. Since E-bid is an on-line process, the E-bid opening or any other process may be delayed due to any technical/server issue. If any such issue arises, this will not be tantamount to process delay and IUAC will not be responsible for the same.
- c. On opening of bids on-line, accepting the bid would not mean that the firm is technically or financially qualified.

### **13. Clarification of Bids and shortfall documents**

- (i) During the evaluation of Techno commercial/Technical/Financial Bids, Indenter on behalf of IUAC may, at its discretion, but without any obligation to do so, ask Bidder to clarify its bid by a specified date. Bidder should answer the clarification within that specified date (or, if not specified, 7 days from the date of receipt of such request). The request for clarification shall be submitted in writing or electronically and no change in prices or substance of the bid shall be sought, offered, or permitted that may grant any undue advantage to such bidder.
- (ii) If discrepancies exist between the uploaded scanned copies and the originals submitted by the bidder, the original copy's text shall prevail. Any substantive discrepancy shall be construed as a violation of the Code of Integrity, and the bid shall be liable to be rejected as non-responsive in addition to other punitive actions under the Tender Document for violation of the Code of Conduct.
- (iii) IUAC reserves its right to, but without any obligation to do so, to seek any shortfall information/documents only in case of historical documents which pre-existed at the time of the tender opening, and which have not undergone change since then and does not grant any undue advantage to any bidder.

**14. Defect Liability period:** Defect liability period shall be one year from the date of completion & handing over (whichever later) of work. Any defect arising in this period due to contractor's fault will be rectified by him at his own cost. Failure to do so shall lead to forfeiture of security deposit.

**15 Labour Laws:** The contractor will abide by all the rules and regulations related to labour laws, accident, workmen compensation act, workmen insurance etc. This will be the sole responsibility of the contractor. IUAC will not be a party at any stage in any of the disputes relating to the above. In case, IUAC has to bear any expenditure due to non-conformance of the above provisions by the contractor, the same will be recovered from contractor's bills.

Contractor will have his own arrangement to escort the labour to the nearest hospital for treatment in case any injury happens to any worker during execution.

### **16. Rules governing the Contractor's employees working in the IUAC Premises:**

Contractor will take due permission for entry of all his workmen in IUAC. No unauthorized person will be allowed to work inside IUAC campus.

The contractor's employees working inside the IUAC campus will abide by the Centre's rules & regulations for works inside the campus. Any damage to the IUAC property due to mishandling, carelessness on the contractor's or his workmen's part will be recoverable from the contractor's bills.

Manpower deployed by the contractor at site for carrying out contract work is strictly prohibited



being associated with any other works on the campus.

- 17. Liquidated damages:** In case the work is delayed beyond the specified completion period for reasons attributable to the contractor, deductions on account of Liquidated damages @ 0.5 % of the contract value per week will be deducted subject to a maximum of 10 % of the contract/Purchase order's value. However, during the delayed period, IUAC also reserves the right to get balance portion of work done by any other contractor at the risk and cost of the existing contractor and amount to that effect along with 10% overhead charges will be deductible from his bills/dues.
- 18. Extra or substituted item-** If any extra or substituted item appears in the work, contractor shall submit its rate analysis supported with documents which shall be approved by IUAC. If required, IUAC can make its own analysis based on DSR document of CPWD or based on market rates for determining item rate and pay to contractor accordingly.
- 19. Water /Electricity for Execution:**  
**Water/Electricity required for execution (if required at any stage) will be provided by the client at free of cost at one point near to site.**

**20. Force Majeure:**

The right of the contractor to proceed with the work shall not be terminated because of any delay in the completion of the work due to unforeseeable causes beyond the control and without the fault or negligence of the contractor, including not limited to acts of God, or of the public enemy, restraints of a sovereign state, firms, floods, unusually severe weather.

**21. Jurisdiction:**

Notwithstanding any other courts having jurisdiction to decide the questions forming subject matter of a suit any and all actions and proceedings arising out of or relative to this contract (including any arbitration in terms thereof) shall lie only in the court of competent Civil jurisdiction in this behalf at New Delhi., where this contract is to be signed on behalf of and only the said court shall have jurisdiction to try any such actions and/or proceedings to the exclusion of all other courts.

**22. Tenderer to satisfy himself of site conditions:**

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tender regarding nature of the site conditions, the means of access of the site, the accommodation they may require and in general obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender in any manner. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not and no compensation or otherwise of any charges incurred or to be incurred consequent on any misunderstanding or otherwise shall be admissible.

**23. Samples:** After award of work of the tender contractor shall show the relevant samples at his own cost to Institute before start of work. These samples will be sealed by the IUAC in the presence of the contractor, if he so desires and shall remain in the custody of the IUAC for reference and comparison till the completion of work.

**24. Tender liable to rejection:**

Tenderers which do not fulfill all or any of the conditions laid down in this notice, or contain conditions not covered and / or not contemplated by the Conditions of tender document and/or expressly prohibited therein or stipulate additional/alternative conditions shall be liable to be rejected and his earnest money will be forfeited. Tenders shall also be liable for rejection on any



of the following grounds: -

- i) Tenders containing remarks uncalled for.
- ii) Conditional tenders
- iii) Tenders not submitted on prescribed Performa.
- iv) Telegraphic / Fax/ Postal tenders.
- v) Tenders submitted late
- vi) Tenders with NIL consideration
- vii) Not submitted required documents as per tender

**25 Correspondence:** Tender must mention their postal address and telephone number(s) of the Chief Executive/authorized agent or attorney in the tender. The tender submitted by the tenderer will be rejected if he or his agent cannot be contacted on the last known address or on the intimated telephone number(s) after reasonable search in which event earnest money may be forfeited by the IUAC.

**26. IUAC not to assign any reason for rejection of tender:** Director, IUAC hold absolute discretion to accept or reject the lowest or any other tender without assigning any reason. No claim on this account shall be entertained.

**27. Amendment in tender documents:** IUAC reserve the right to revise or amend the Bid Documents up to the date prior to the date notified for opening of the tenders and also the right to postpone the date of submission and opening of tenders without assigning any reason, whatsoever.

28. IUAC will not pay any expense, whatsoever incurred by tenderer for the preparation and submission of tenders.

29. IUAC does not bind itself to accept the lowest or any tender and reserves the right to reject any of all tenders without assigning any reason.

30. The notice inviting tender, will form part of the contract agreement to be executed by the successful tenderer with the IUAC.

31. Termination for Insolvency: IUAC may at any time terminate the Contract by giving written notice to the Supplier/contractor, if the Supplier/contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier/contractor, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Purchaser.

**32. IUAC also reserves the right to change the quantities of the units while issuing the letter of award of work.**

**33. REFERENCE IN TENDER DOCUMENTS:** Director, IUAC, shall be referred as "Owner" in all the documents of Tender documents/contract agreement.

**34.OFFICER INCHARGE:** Where ever the word "In charge." occurs it shall mean the authorized Officer appointed by the IUAC for the superintendence of the execution or related work.

## **TECHNICAL SPECIFICATIONS & SPECIAL CONDITIONS OF CONTRACT**

### **Technical Specification:**

#### **Material:**

- Imported Acrylic, HIPS sheets, are the Materials used for models
- Trees, Human elements, Vehicles, Plantation, grass would be shown to add to showcase Realism.
- High quality model will be generated for all external facades and landform areas. Laser Cutting Machines that would take direct inputs from the AutoCAD files of the site would be used to generate the model.
- Landscaping, roads, pavements, green areas throughout the development will be shown in the model with in-depth detail.

#### ***Lighting:***

- Street lights, streaking on roads, lighting in the building, traffic lights, Vehicle with light will be shown etc.

#### ***Paint:***

- High quality PU paint to be used for colouring the acrylic material like, Landscape, and road as required.
- All surfaces of the model to be finished to match intended building material.

#### ***Landscape Garnishes:***

- Wood dust, grinded sponge, gravels, sand etc. to be used.
- Trees, grass and plantation will be imported according to scales.

#### ***Base Table with support leg***

- The model base will be made in Plywood with MRF paint.
- Toughen Glass will be used to cover the model.
- Company Logo will be placed on Table.
- The supportive legs (6 nos. minimum) of solid wood to take sufficient load with suitable height of 36"-48"

As per scope of work & BOQ item descriptions.

All the required materials, tools, tackles, transportation, materials required of height works at all levels, welding if any etc. complete shall be the responsibility of contractor.

1. The work shall be executed as directed by engineer-in-charge.
2. It is advised to visit the place of work to get aware of conditions in first hand to understand the requirements of IUAC before quoting. Nothing shall be entertained at later stages.
3. All the rules and regulations of IUAC shall be strictly followed.
4. Any items/spares/finishes required during the course of execution of work, it shall be done without any cost implication to make it neat good finish.
5. Any work carried out shall be equivalent to existing material specifications with approval of engineer in charge.
6. If any tests to be conducted at third party level or at site level as per direction of engineer-in charge, it shall be carried out without extra cost as per relevant IS codes.
7. Damages to property of IUAC if any, shall be made good by the contractor only, failing on which BNPM will rectify at contractors' cost.
8. The decision of IUAC engineer-in-charge or the person nominated by the Director IUAC at site regarding the make of materials shall be final. Nothing shall be entertained at later stages.

*(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)*

**Seal & Signature of Contractor**

**Descriptive item Detail with Specification**

**Name of work: 'Supply & Installation of Architectural Miniature 3 D Model of IUAC campus Layout plan in IUAC'.**

S. N.	Description of Item	Unit	Qty.	Rate	Amount
1.	<p><b>Providing, supplying, preparing and installation of interactive physical scaled architectural model of IUAC Campus with approximate size of model 10.5 feet x 6.5 feet (Approx. size only) and height varies from 4 - 10 inch as per actual building plan.</b></p> <p>The model should provide detailed elements like buildings, compound, fence, gates, landscape, roads &amp; drains, trees, high mast and any other elements as deemed necessary for showing all components as per the site condition and to show off purpose.</p> <p>(i) The Supplier shall prepare and handover to the IUAC one true miniature model in the scale 1:100 size. The model will be made in high detail complete with interactive zone lighting with LED lights and remote-control operation.</p> <p>Model shall be made from acrylic materials using laser cutting machine for cutting and fabrication to provide good finish. High quality of PU paint shall be used for painting the acrylic materials. Surface of the model to be finished to match intended building material.</p> <p>(ii) Toughen glass (minimum 6 mm thickness) will be used to cover the model all-around with suitable margin and molding at top cover along all side of model.</p> <p>(iii) The model will be provided with a wooden/metal pointer stick of suitable length (approx. 3 feet) to indicate the building and other amenities to guest as when required.</p> <p>Note: 1. The cost shall include material cost, labor cost, cutting and fabrication, transportation, installation, technical support and assistance etc. which are essential for completion of the job.</p> <p>2. Sample of the model (including sketch/drawing) shall be got approved from the IUAC.</p> <p>3 The required campus plan and drawing of buildings, which is to be needed for making model shall be provided by IUAC to the successful bidder before going to execution. The same drawing (in original copy) may be inspected in IUAC for</p>	Each	1	<p><b>RATE NOT TO BE FILLED HERE.</b></p> <p><b>TO BE FILLED IN FINANCIAL BID</b></p>	<p><b>AMOUNT NOT TO BE FILLED HERE.</b></p> <p><b>TO BE FILLED IN FINANCIAL BID</b></p>

	required detail in case of required before quoting rate.				
2.	<p><b>Providing, supplying, preparing and installation of wooden table (approx. size 11 feet x 7 feet x 3 feet, actual size may vary as per site requirement), which is to be used as</b> base for setting the campus model, made up of plywood/commercial block board (BWP grade) of with MRF paint, The supportive legs (6 nos. minimum), and base frame with diagonal bracing of solid wood to take sufficient load with suitable height of 36"-48".</p> <p>Note: 1. The cost shall include material cost, labor cost, cutting and fabrication, transportation, installation, technical support and assistance etc. which are essential for completion of the job.</p> <p>2. Sample of the table (including sketch/drawing) shall be got approved from the IUAC before execution.</p>	Each	1	<p>RATE NOT TO BE FILLED HERE.</p> <p>TO BE FILLED IN FINANCIAL BID</p>	<p>AMOUNT NOT TO BE FILLED HERE.</p> <p>TO BE FILLED IN FINANCIAL BID</p>
3.	<p><b>Providing, supplying, preparing and installation of</b> a motorized curtain arrangement to cover all around the campus miniature model in case of occasionally requirement with following suppurative arrangement, specification provision to cover model with.</p> <p>Specifications for Motorized curtain and other items –</p> <p>This item is for upcoming model. Hence length and width will be according to model dimension. It will have center opening motorized main curtain, foldable side wings and back wall. All these items will be considered as one lot. The height of curtain and other items are in proportion to model and table size. Actual size of fixture may be vary depending on the size of all accessories.</p> <p>Main motorized curtain assembly 1 No.</p> <ul style="list-style-type: none"> <li>• Curtains 2 Nos of approx. size 1800mm x 2100mm made with 100% polyester/silk, Lining (if any) shall be of same color, with Decorative lace and arrangement with easily removable from curtain carriers including Ceiling curtains (Zalars) at front side, Curtain Carriers: Standard carriers of plated steel with a pair of neoprene wheels riveted parallel to body. Equip carriers with plated-steel swivel eye for attaching curtain snap or S-hook., Provide quantity of curtain carrier sufficient for track length, to suit curtain fabrication.</li> <li>• Electronic Remote (1 piece) to command control operation with open, close and stop operations. Mounting of whole assembly should be such that, it gives noise free operation &amp; should cover full span of model.</li> </ul> <p>Installation of the system will have to be carried out at site in IUAC. Installation shall be in the scope of supplier.</p> <p>Note: (i). The cost shall include material cost, labor cost, cutting and fabrication, transportation, installation, technical</p>	Each	1	<p>RATE NOT TO BE FILLED HERE.</p> <p>TO BE FILLED IN FINANCIAL BID</p>	<p>AMOUNT NOT TO BE FILLED HERE.</p> <p>TO BE FILLED IN FINANCIAL BID</p>

support and assistance etc. which are essential for completion of the job. (ii) Samples of all the Fabrics and lace proposed must be submitted before execution. Colors of the fabric should be selectable. Curtains are to be stitched with thread matching the color of the curtain fabric. Payment shall be released only after the complete installation and testing of each and every item				
<b>Total (Without GST)</b>				

**GST will be payable extra as applicable.**

**ANNEXURE I**  
**TENDER ACCEPTANCE LETTER (To be given on Bidders/ Company Letter Head)**

Date: \_\_\_\_\_

To  
The Director  
Inter-University Accelerator Centre  
Aruna Asaf Ali Marg  
New Delhi-110 067.

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: \_\_\_\_\_

Dear Sir,

1. We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: ..... as per your advertisement, given in the above-mentioned website(s).
2. We hereby certify that we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and we shall abide hereby by the terms / conditions / clauses Contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/ Public sector undertaking.
6. We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with  
Official Seal)

**Annexure – II**

This certificate shall be furnished duly signed & stamped with **Technical Bid.**

**Certificate/ Undertaking for site visit**

This is to certify that we have visited the site where ..... **(Name of work)** have to be done in IUAC campus on ..... **(Date of visit)** and assessed the actual situation & nature of site. We have also assessed the amount of work involved at site for tendered work before submitting our offer. We will be able to complete the above work within stipulated time as per site conditions.

We further undertake that no extra cost will be claimed by us later-on for any difficulties/ modifications involved during the execution of tendered works. We understand that work is to be executed in an already operational/ functional institute.

**(Signature of the Bidder, with Official Seal)**

**BID SECURING DECLARATION FORM**  
**TO BE SUBMITTED BY MSME ONLY ON COMPANY LETTER HEAD**

Tender/Bid No.:

Date:

To  
The Director  
Inter University Accelerator Centre (IUAC)  
New Delhi  
Dear Sir/Madam,

We, the undersigned, solemnly declare that:

We understand that, according to the conditions of this Tender Document, the bid must be supported by a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the condition of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in IUAC for a period of two years from the date of opening of this bid if we breach our obligation under the tender conditions, if, we,

1) withdraw/amend/impair/derogate, in any respect, from our bid, within the bid validity; or

2) being notified within the bid validity of the acceptance of our bid by IUAC

(i) fail or refuse to sign the contract, or (ii) failed or refused to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the tender documents.

We know that this Bid Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) receipt by us of your notification
  - a) of cancellation of the entire tender process or rejection of all bids or
  - b) of the name of successful bidder or
- 2) Forty-five days after the expiration of the bid validity or nay extension to it.

Signed:

Name:

Dated on \_\_\_\_\_ day of

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)



## Annexure IV

### (Undertaking to be given on Bidders/ Company Letter Head)

I / We (bidder) hereby give an undertaking that:

1. I / We have not been blacklisted / on holiday list / debarred during last three years by any Govt. Department/Govt. Autonomous Body/Institution, etc.
2. I/We do not have any dispute with any of the Govt. Departments/ Govt. Autonomous Bodies/Institutions, etc.
3. I/We have never been certified as 'Unsatisfactory Performer' for the said services provided to the Govt. Departments/ Govt. Autonomous Bodies/ Institutions;
4. I/We have not submitted any fake/forged certificates/ documents and later, if any such 'Certificates/Documents' found to be fake/ forged or contains willful wrong/incorrect information, suitable legal actions may be initiated against me/us/agency and the agencies / bidders shall be debarred from tendering with the Institute.
5. I/We shall not withdraw my/our bid after opening of Technical Bid and if done so, the IUAC and the agencies / bidders shall be debarred from tendering with the Institute.

Seal and Signatures of the Authorized  
Person of the Agency

Name and designation of the  
Authorized Person of the Agency

Place:

Date:

Annexure V

**Format for declaration by the Bidder for Code of Integrity & conflict of interest (On the Letter Head of the Bidder)**

No: \_\_\_\_\_

Date \_\_\_\_\_

To,  
The Director IUAC  
New Delhi

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as in your Tender document and have no conflict of interest.

It is certified that we are not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Bids / Tender.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory) Company Seal

**Annexure- VI**

**Certificate for Tenders involving procurement (On Bidder's letterhead)**

“I/We have read the clause regarding restrictions of procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that we are not from such a country or, if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contracting from such countries unless such contractor is registered with the Competent Authority. I/we hereby certify that we fulfill all requirements in this regard and is/are eligible to be considered. [Where applicable, evidence of valid registration by the competent Authority shall be attached.]”

**Tenderers Signature and seal**

**Certificate for Tenders for Works involving possibility of subcontracting (On Bidder's letterhead)**

“I/We have read the clause regarding restrictions of procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I/we certify that we are not from such a country or, if from such a country, have been registered with the Competent Authority and will not sub-contract any work to a contracting from such countries unless such contractor is registered with the Competent Authority. I/we hereby certify that we fulfill all requirements in this regard and is/are eligible to be considered. [Where applicable, evidence of valid registration by the competent Authority shall be attached.]”

**Tenderers Signature and seal**

**Annexure- VII**

**CHECK-LIST FOR PRE-QUALIFICATION BID FOR**

***Civil work .....* (Name of work)  
*in IUAC Campus***

<b>Sl. No.</b>	<b>Documents asked for</b>	<b>Page number at which document is placed</b>
1.	Covering letter on Company's Letter Head	
2.	Bio data of company (Company profile, organizational setup, credentials, list of plant, machinery & tools in his possession).	
3.	Copies of the audited balance sheet / turnover certificate of the past three financial years along with copies of ITRs	
4.	Copies of PAN no., GST Reg. no. (Self-attested)	
5.	Copies of work orders and completion certificates of similar type of civil works executed successfully during last 7 yrs.	
6.	Tender acceptance letter (as per annexure - I of tender document) on bidder's letter head	
7.	Undertaking for Site Visit has to be submitted as per Annexure – II	
8.	Bid Security Declaration for MSME as per Annexure – III	
9.	Undertaking On the Letter Head of the Bidder as per Annexure IV	
10.	Declaration for Code of Integrity and Conflict of Interest on the Letter Head of the Bidder) as per Annexure V	
11.	Declaration/Certificate for Tenders involving procurement as per Annexure VI	
12.	Copy of MSME/NSIC Registration Certificate (If any)	
13.	Copy of the receipt of EMD submission proof	
14.	Any other document (If any)	

**(Seal & Signatures of Contractor)**

**(Name and Address of the Bidder)**

**Telephone No.**

**Part-B**  
**BOQ/PRICE BID**

(Price should be quoted in the standard BOQ format of this tender, Incomplete price bid will be rejected)

**Tender Inviting Authority:** INTER UNIVERSITY ACCELERATOR CENTRE

**Bill of Quantity**

**Name of work: 'Supply & Installation of Architectural Miniature 3 D Model of IUAC campus Layout plan in IUAC'.**

S. N.	Description of Item	Unit	Qty.	Rate	Amount
1.	<b>Providing, supplying, preparing and installation of interactive physical scaled architectural model of IUAC Campus with approximate size of model 10.5 feet x 6.5 feet (Approx. size only) and height varies from 4 - 10 inch as per actual building plan as per technical specifications detailed in Descriptive item Detail with Specifications in item No. 1 given in technical bid.</b>	Each	1		
2.	<b>Providing, supplying, preparing and installation of wooden table (approx. size 11 feet x 7 feet x 3 feet, actual size may vary as per site requirement), as per technical specifications detailed in Descriptive item Detail with Specification in item No. 2 given in technical bid.</b>	Each	1		
3.	<b>Providing, supplying, preparing and installation of a motorized curtain arrangement to cover all around the campus miniature model as per technical specifications detailed in Descriptive item Detail with Specifications in item No. 3 given in technical bid</b>	Each	1		
<b>Total (Without GST)</b>					

**GST will be payable extra as applicable.**

