

# INTER UNIVERSITY ACCELERATOR CENTRE

ARUNA ASAF ALI MARG, NEW DELHI-110 067

**Advt. No. : 09/2019**

**IUAC** invites online applications on prescribed format from eligible Indian Nationals to fill-up the following positions on Direct Recruitment basis:

Name of the Post - **Senior Assistant** Number of Post - **01 (OBC)**;  
**Age Limit** - 30 Years (Relaxable for Central & State Govt. Autonomous Bodies Univ. Employees upto 35 yrs.)  
**Eligibility Conditions -**  
**Essential :** a) Bachelor's degree of a recognized university with at least 50% marks  
b) Five year's experience in the field of Purchase & Stores / Accounts / Establishment in a Univ. / Govt. / Autonomous Body / reputed Pvt. Firm  
**Desirable :** Graduation in Commerce / Economics with 50% marks with SAS or Intermediate in CA and five year's experience of financial matters / Establishment matters in a Univ. / Govt. / Autonomous Body / reputed Pvt. Firm  
**Level Pay Matrix** - L-6 (Rs. 35,400 - 1,12,400)

Name of the Post - **Assistant (Likely to be vacant)** Number of Post - **01 (ST)**;  
**Age Limit** - 18-27 Years (Relaxable for Central & State Govt. Autonomous Bodies Univ. Employees up to 40 years.)  
**Eligibility Conditions -**  
**Essential :** a) Bachelor's degree of a recognized university with at least 50% marks  
b) Three year's experience in the field Purchase & Stores / Accounts / Establishment in a Univ. / Govt. / Autonomous Body / reputed Pvt. Firm  
**Desirable :** Knowledge of working in a computerized environment  
**Level Pay Matrix** - L-4 (Rs. 25,500 - 81,100)

Name of the Post - **Lower Division Clerk** Number of Post - **02 (01-OBC, 01-UR)**;  
**Age Limit** - 18-27 years (Relaxable for Central & State Govt. Autonomous Bodies Univ. Employees up to 40 years.)  
**Eligibility Conditions -**  
**Essential :** a) 12<sup>th</sup> or equivalent qualification from a recognized Board or University  
b) Three years work experience in relevant field  
c) Minimum typing speed of 35 w.p.m. In English and 30 w.p.m. In Hindi on computer  
**Desirable :** Graduation in any subject and knowledge of computer operation.  
**Level in Pay Matrix** - L-2 (Rs. 19,900 - 63,200)

Name of the Post - **Multi Tasking Staff** Number of Post - **03 (01-OBC, 02-UR)**;  
**Age Limit** - 18 - 25 years  
**Eligibility Conditions -**  
**Essential :** Matriculation or equivalent  
**Desirable :** a) 10+2 or equivalent and knowledge of computer operations  
b) Ability to read and write in English  
**Level Pay Matrix** - L-1 (Rs. 18,000 - 56,900)

For further details / information regarding general instructions, application proforma etc. kindly refer Centre's website [www.iuac.res.in](http://www.iuac.res.in).

Last date for submission of applications will be 21 days from the publication of this advertisement.

Any corrigendum / addendum / updates shall be posted on Centre's official website.

Sd/  
Administrative Officer (P)