INTER UNIVERSITY ACCELERATOR CENTRE
ARUNA ASAF ALI MARG, NEW DELHI-110 067

Advt. No. : 09/2019

IUAC invites online applications on prescribed format from eligible Indian Nationals to fill-up the following positions on Direct Recruitment basis:

Name of the Post - **Senior Assistant**
Number of Post - **01 (OBC);**
Age Limit - 30 Years (Relaxable for Central & State Govt. Autonomous Bodies Univ. Employees upto 35 yrs.)

**Eligibility Conditions -**
Essential:
- a) Bachelor's degree of a recognized university with at least 50% marks
- b) Five year's experience in the field of Purchase & Stores / Accounts / Establishment in a Univ. / Govt. / Autonomous Body / reputed Pvt. Firm

Desirable:
- Graduation in Commerce / Economics with 50% marks with SAS or Intermediate in CA and five year's experience of financial matters / Establishment matters in a Univ. / Govt. / Autonomous Body / reputed Pvt. Firm

**Level Pay Matrix** - L-6 (Rs. 35,400 - 1,12,400)

Name of the Post - **Assistant ( Likely to be vacant)**
Number of Post - **01 (ST);**
Age Limit - 18-27 Years (Relaxable for Central & State Govt. Autonomous Bodies Univ. Employees up to 40 years.)

**Eligibility Conditions -**
Essential:
- a) Bachelor's degree of a recognized university with at least 50% marks
- b) Three year's experience in the field Purchase & Stores / Accounts / Establishment in a Univ. / Govt. / Autonomous Body / reputed Pvt. Firm

Desirable:
- Knowledge of working in a computerized environment

**Level Pay Matrix** - L-4 (Rs. 25,500 - 81,100)

Name of the Post - **Lower Division Clerk**
Number of Post - **02 (01-OBC, 01-UR);**
Age Limit - 18-27 years (Relaxable for Central & State Govt. Autonomous Bodies Univ. Employees up to 40 years.)

**Eligibility Conditions -**
Essential:
- a) 12\textsuperscript{th} or equivalent qualification from a recognized Board or University
- b) Three years work experience in relevant field
- c) Minimum typing speed of 35 w.p.m. In English and 30 w.p.m. In Hindi on computer

Desirable:
- Graduation in any subject and knowledge of computer operation.

**Level in Pay Matrix** - L-2 (Rs.19,900 - 63,200)

Name of the Post - **Multi Tasking Staff**
Number of Post - **03 (01-OBC, 02-UR);**
Age Limit - 18 - 25 years

**Eligibility Conditions -**
Essential:
- Matriculation or equivalent

Desirable:
- a) 10+2 or equivalent and knowledge of computer operations
- b) Ability to read and write in English

**Level Pay Matrix** - L-1 (Rs. 18,000 - 56,900)

For further details / information regarding general instructions, application proforma etc. kindly refer Centre's website [www.iuac.res.in](http://www.iuac.res.in).

Last date for submission of applications will be 21 days from the publication of this advertisement.

Any corrigendum / addendum / updates shall be posted on Centre's official website.

Sd/-
Administrative Officer (P)